

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on June 16, 2014. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Spears, Steiner, Norland and Freyberg, City Administrator Harrenstein, Finance Director Thorne, Attorney Kennedy, City Clerk Gehrke, Planner Fischer and Public Works Director Swanson.

Approval of Agenda

Council Member Spears asked that Item 9.C. be removed from the Consent Agenda. This item was moved to Business Item 11.J. **Council Member Freyberg moved, seconded by Council Member Norland, to approve the agenda as amended. Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.**

Approval of Minutes

Council Member Norland moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of June 2, 2014. Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Public Hearing, 7 p.m. – Street Right-of-Way Vacation on Howard Drive West

The Mayor opened the public hearing to consider the street right-of-way vacation on Howard Drive. A copy of the Notice of Public Hearing and Affidavit of Publication were part of the Council packet. With no one appearing before the Council, the Mayor closed this portion of the meeting.

Public Hearing, 7 p.m. – Utility Vacation Northport No. 17

The Mayor opened the public hearing to consider a utility vacation in Northport No. 17. A copy of the Notice of Public Hearing and Affidavit of Publication were part of the Council packet. With no one appearing before the Council, the Mayor closed this portion of the meeting.

Consent Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the Consent Agenda, as amended:

- A. Bills and Appropriations.
- B. Res. No. 36-14 Approving Donations/Contributions/Grants.
- C. Sunday On-Sale Liquor License for Mankato Brewery, LLC.

Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Public Comments

Neal Benson, 2221 Clare Drive

Neal Benson, 2221 Clare Drive, appeared before the Council and spoke against a paved bicycle trail being included in the Old Belgrade ravine project stating the trail would be 30 feet from the deck in their backyard, other neighbors are also opposed to the trail and \$40,000 cost of the paved trail is extraordinary. Council Member Norland reported some neighbors who are in favor of the trail have contacted her so not everyone is against the trail.

Phil Henry, 1300 Noretta Drive

Phil Henry, 1300 Noretta Drive, appeared before the Council and spoke in opposition to a bicycle trail being included in the Old Belgrade ravine project noting the \$40,000 cost and stating the City already has many miles of trails.

Lucy Lowry, Library Director

Lucy Lowry, Library Director, appeared before the Council and gave them an update of the new bookmobile and the grant dollars used for the bookmobile and upgrades to the bookmobile. She reported the bookmobile is operational and on the road. The Library Director reported since \$12,000 was available after the bookmobile was completed, the remaining funds are eligible to be used for another project. She noted that an open house would be held in the near future for the new bookmobile and to retire the old bookmobile. Administrator Harrenstein reported that last weekend Bookin' on Belgrade, a nearly 5K walk/run was held and the 10th Annual Art Splash will be held June 21st. He thanked Lucy for the work she does using the library to build the community and for all she does for the City of North Mankato and its children.

Business Items**Res. No. 37-14 Vacating Street Right-of-Way on Howard Drive**

Council Member Freyberg moved, seconded by Council Member Norland, to adopt Resolution No. 37-14 Vacating Street Right-of-Way on Howard Drive. Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Resolution Vacating Utility Easements - Northport No. 17

The Administrator recommended this item be tabled until this property is ready for sale. **Council Member Norland moved, seconded by Council Member Steiner, to table vacating the utility easements in Northport No. 17. Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.**

Res. No. 38-14 Awarding Bid for Project No. 13-02AC, Roe Crest-Noretta-Belgrade Ravine and "Old" Belgrade Avenue

Council Member Spears moved, seconded by Council Member Steiner, to adopt Resolution No. 38-14 Project No. 13-02AC, Roe Crest-Noretta-Belgrade Ravine and "Old" Belgrade Avenue, without the paved trail included. Council Member Spears stated his concern about privacy on both ends of the trail and also about bicyclists coming out Old Belgrade Hill onto Lee Boulevard and does not believe the trail should be promoted as a bicycle trail. Council Member Steiner stated the trail does not connect to any other trails. Council Member Freyberg asked what type of trail the City needs to service the sanitary and storm water mains in the ravine. Public Works Director Swanson reported this is the only ravine that has both water and sewer outlets. Engineer Sarff stated that preferably an aggregate base if not a paved trail be considered to get the City vehicles up and down the ravine. Administrator Harrenstein recommended the Council proceed with borrowing the money for this project and approving the project with the stipulation that no work begins on the trail until the Council gives further directive regarding the style and material for the trail. Council Member Spears withdrew the original motion. **Council Member Norland moved, seconded by Council Member Freyberg, to adopt Resolution No. 38-14 Awarding Bid for Project No. 13-02AC with the stipulation that additional Council discussion would be held regarding the trail. Council Member Spears made a friendly amendment to this motion to include the language that no**

work would begin on the trail until the Council has additional discussion and a directive is given regarding the trail including materials to be used for the trail. Council Member Norland and Council Member Freyberg agreed to the amendment to the motion. Vote on the Resolution: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Res. No. 39-14 Approving and Authorizing Execution of a Declaration of Official Intent of the City under the Reimbursement Bond Regulations of the Internal Revenue Service

Administrator Harrenstein reported that General Obligation Bonds, Series 2014A, would be used for the Roe Crest-Noretta-Belgrade Ravine improvements, purchase of municipal sanitary waste carts and upgrades to the main lift station. Council Member Norland moved, seconded by Council Member Spears, to adopt Resolution No. 39-14 Approving and Authorizing Execution of a Declaration of Official Intent of the City under the Reimbursement Bond Regulations of the Internal Revenue Service. Vote on the Resolution: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Res. No. 40-14 Providing for the Issuance and Sale of General Obligation Bonds, Series 2014A

Council Member Norland moved, seconded by Council Member Steiner, to adopt Resolution No. 40-14 Providing for the Issuance and Sale of General Obligation Bonds, Series 2014A. Vote on the Resolution: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Consider Contribution for Revised Envision 2020 Report

Administrator Harrenstein presented background information regarding Envision 2020 reporting that City Center Partnership is part of E2020 and the City Planner sits on this committee. He reported the Mankato Area Foundation is heading up the effort for the revision of the Envision 2020 report and currently has contributions totaling \$11,000. The City of Mankato has contributed in the amount of \$2,500. Council Member Spears spoke against contributing to this effort since he believes it is redundant given our membership in REDA and the Comprehensive Plan that is currently being developed. Council Member Norland moved, seconded by Council Member Freyberg to approve the City of North Mankato contribution in the amount of \$2,000 for the revision of the Envision 2020 Report. Vote on the motion: Steiner, Norland Freyberg and Dehen, aye; Spears, nay. Motion carried.

Res. No. 41-14 Authorizing Transfer of Funds

Finance Director Thorne reported the \$432,200.95 transfer of funds from the City's Bond Reserve Fund to the Port Authority 2009A Taxable Refund Bond Fund is to cure certain deficits in the 2009A Bond fund. This fund originally refunded the Port Authority Taxable General Obligation Building Revenue Bond, Series 1998A which were issued to develop Development District No. 1. She reported the tax increment revenues projected to fund debt service did not materialize creating a deficit balance in the debt service fund. This transfer will cure the accumulated deficit in the 2009A Bond fund and current budget practice projects the use of property tax to fund future debt requirements. Administrator Harrenstein stated this interfund loan is an accounting cleanup which will make it easier to speak about during bond ratings. Council Member Freyberg moved, seconded by Council Norland moved, to adopt Resolution No. 41-14 Authorizing Transfer of Funds. Vote on the Resolution: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Res. No. 42-14 Authorizing Interfund Loan for Certain Costs in Connection with Tax Increment Financing District No. 8 Marigold

Finance Director Thorne reported the City is advancing funds in the form of a loan from the City's General Fund to the Port Authority Tax Increment Financing District No. 8 Marigold Fund in order to cure deficits in the Marigold fund, and proposed to designate the advance as an interfund loan. She reported the Marigold fund has incurred costs associated with the project that revenues generated in the district were not able to cover. When the Marigold project moves forward, tax increment from the current project has potential to cover future debt service and the interfund loan repayment. **Council Member Freyberg moved, seconded by Council Member Steiner, to adopt Resolution No. 42-14 Authorizing Interfund Loan for Certain Costs in Connection with Tax Increment Financing District No. 8 Marigold. Vote on the Resolution: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.**

Set Public Hearing for 7 p.m. on Monday, July 7, 2014, to Consider Amendment to City Code, Chapter 110, General Business Regulations and Licensing, Specifically Section 110.22, Tobacco

Attorney Kennedy reported the moratorium passed by the City regarding electronic delivery devices for tobacco will expire the end of August 2014. He presented a proposed ordinance which combines electronic devices along with tobacco. The necessary action is to set a public hearing to consider the amendment to the City Code as it relates to tobacco and electronic delivery devices. Council Member Spears stated the City should not be taking up this matter. **Council Member Steiner moved, seconded by Council Member Norland, to set a public hearing for 7 p.m. on Monday, July 7, 2014, to Consider Amendment to City Code, Chapter 110, General Business Regulations and Licensing, Specifically Section 110.22, Tobacco. Vote on the motion: Steiner, Norland Freyberg and Dehen, aye; Spears nay. Motion carried.**

Comprehensive Plan Chapter 5: Economic Development and Chapter 6: Parks, Trails and Recreation

The City Planner reported as part of the Comprehensive Planning process, Chapter 5: Economic Development and Chapter 6: Parks, Trails and Recreation were brought before the Planning Commission on June 12, 2014 for their review. Regarding Chapter 5- Economic Development, discussion was held regarding the data presented and how to act on the data and fill any gaps noted. It was recommended that a local grant program for downtown redevelopment and any potential grant funding sources should be added to the finance tools section. The Planning Commission indicated the Comprehensive Plan should be written to be understood by all readers and that the goals be attainable for staff to address. Regarding Chapter 6 – Parks, Trails and Recreation, the Planning Commission believes more attention should be given to culture and fine arts. They also would like to see consistent signage within all parks. There was considerable discussion regarding parkland dedication as a means to purchase and maintain parkland and pedestrian trail connections from neighborhoods to parks. Mayor Dehen stated that HUD dollars are also available for redevelopment activities in the CBD. He also spoke of the arts and culture available citing the Twin River Center for the Arts which brings in \$5 million to the community annually. The City Administrator stated the community benefits from such a strong YMCA and the amenities provided by non-profits. Council Member Norland requested that Tom Hagen's vision statement for parks be included in this section and that the reports from the Park & Green Spaces Committee be listed as references. Administrator Harrenstein reported that two open houses would be held to discuss future land uses, the first meeting on Wednesday, June 18, 2014 and the second meeting on Monday, June 23, 2014. Both meetings will be held from 5:30 p.m.

to 7 p.m. at Fire Station No. 2. He reported there are some additional chapters to be reviewed but the Comprehensive Plan is nearing completion.

City Administrator and Staff Comments

Brad Swanson, Public Works Director, reported that Movies in the Park held on Friday, June 13, 2014 at Spring Lake Park was a huge success with hundreds in attendance. The featured movie was E.T. He reported the City worked with Community Education, and he thanked Realty Executives, Business on Belgrade, WisPak, Angie's Kettle Corn, the North Mankato Taylor Library bookmobile and Fire Department for their contributions to the event. He also thanked Lloyd Lumber for donating the bounce house for the pre-movie event. The next Movies in the Park will be held on Friday, August 15, 2014.

Mayor and Council Comments

Council Member Norland

Council Member Norland reported that she attended a luncheon meeting sponsored by the Women's Foundation of Minnesota and they support and provide grants for organization to raise the economic status, increase safety and increase leadership skills for women and girls. For a copy of the report or additional information go to www.wfmn.org. She stated it is frustrating to see the lack of progress on these issues.

Council Member Freyberg

Council Member Freyberg reported an MAPO meeting was held on June 5, 2014. He attended an All Seasons Arena meeting on June 13, 2014 and they are currently evaluating the impact of additional MSU activities moving to the civic center in 2015-16. Projections look good with a growing need for additional ice time. An Intergovernmental meeting was held last week and Mankato Mayor Anderson will have those minutes out soon.

Council Member Spears

Council Member Spears read the Summary Review of the City Administrator's evaluation for the period of March 2013 to March 2014.

Mayor

The Mayor reported that Brad Swanson, Public Works Director, attended the MAPO meeting. A national bicycle consultant was in town reviewing the biking in Mankato and North Mankato. The Public Works Director will attend the Bicycle Commission meeting on Wednesday, June 25, 2014 at 7 p.m. and give a report.

Public Comments

Neal Benson, 2221 Clare Drive

Neal Benson, 2221 Clare Drive, appeared before the Council and thanked them for listening and debating the trail issue. He stated there was strong opposition from the citizens most affected by the trail.

Phil Henry, 1300 Noretta Drive

Phil Henry, 1300 Noretta Drive, appeared before the Council and spoke about the transfer of funds and stated that now that the entire Council sits on the Port Authority, maybe fund transfers will not be necessary.

Jim Whitlock, President of Business on Belgrade

Jim Whitlock, President of Business on Belgrade, appeared before the Council and thanked the City Administrator, stating Kansas' loss is our gain. He reported that Business on Belgrade is now 10 years old. He thanked Lucy Lowry for joining Business on Belgrade and for hosting Bookin' on Belgrade last Saturday. He also thanked the Public Works and Police Department for all they did for traffic control for this event. He stated Lucy was on the radio with Pete Steiner and talked about Boo on Belgrade. Mr. Whitlock recapped the main three events hosted by Business on Belgrade: 1) Blues on Belgrade which will be held July 26, 2014; 2) Beer on Belgrade (Oktoberfest) which will be held September 27, 2014; and 3) Bookin' on Belgrade which was held June 14, 2014. He stated four Boogie on Belgrade events will be held this year with the third one Saturday night which he was unable to attend. Mayor Dehen attended and reported there was a large number of people he didn't recognize and these events are bringing in new people to our community which is just what we wanted. Mr. Whitlock reported the final Boogie on Belgrade will be held on July 25th. He also reported the new business, Benderz, recently joined Business on Belgrade.

There being no further business on a motion by Council Member Norland and second by Council Member Steiner, the meeting was adjourned at 8:14 p.m.

Mayor

City Clerk

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will hold a public hearing on Monday, July 7, 2014 at 7 p.m. in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, to consider amendments to the City Code, Chapter 110, General Business Regulations and Licensing, specifically Section 110.22, Tobacco.

Such persons as desire to be heard with reference to proposed amendments should appear at this meeting. Public comments may be sent to the North Mankato Municipal building, 1001 Belgrade Avenue, North Mankato, MN 56003. All comments must be received by July 7, 2014.

Dated this 23rd day of June 2014.

Nancy Gehrke, CMC
City Clerk
City of North Mankato, Minnesota

AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.
County of Blue Earth

James P. Santori, being duly sworn, on oath says that he is the publisher or authorized agent and employee of the publisher of the newspaper known as The Free Press and The Land, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a legal newspaper, as provided by Minnesota Statute 331.02, 331.06, and other applicable laws, as amended.

(B) The printed _____ Notice _____

_____ which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on Tuesday, the 24 day of June, 2014, and was thereafter printed and published on every Tuesday to and including Tuesday, the 24 day of July, 2014; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

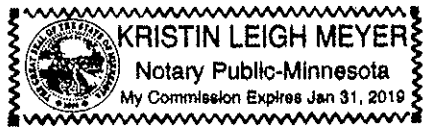
abcdefghijklmnopqrstuvwxyz

By: [Signature]
Publisher

Subscribed and sworn to before me on this 24 day of July, 2014.

[Signature]
Notary Public

June 24, 2014
NOTICE OF PUBLIC HEARING
CITY OF NORTH MANKATO
NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will hold a public hearing on Monday, July 7, 2014 at 7 p.m. in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, to consider amendments to the City Code, Chapter 110, General Business Regulations and Licensing, specifically Section 110.22, Tobacco. Such persons as desire to be heard with reference to proposed amendments should appear at this meeting. Public comments may be sent to the North Mankato Municipal building, 1001 Belgrade Avenue, North Mankato, MN 56003. All comments must be received by July 7, 2014.
Dated this 23rd day of June 2014.
Nancy Gehrke, CMC
City Clerk
City of North Mankato, Minnesota



The text of this letter was delivered as live testimony in the MN State Senate Commerce Committee hearing on the topic on March 6, 2014 by Mayor Mark Dehen.

Governor Mark Dayton,
Office of the Governor
130 State Capitol
75 Rev. Dr. Martin Luther King Jr. Blvd.
St. Paul, MN 55155

April 9, 2014

Re: e Cigarettes

Governor Dayton,

Thank you for the opportunity to write today with regard to e cigarettes. As a historical note, the City of North Mankato initially banned cigarette smoking in all public places within our City limits in approximately 2005, fully 2 years before the Clean Indoor Air Act was passed by the Minnesota State Legislature. This speaks to the health conscious character of our community. During that period, our sister city, Mankato, had not yet enacted any similar ordinance. This pitted our community and businesses against each other, creating a divisive situation that I am lobbying to avoid over e cigarettes now.

On January 13, 2014 electronic cigarette use was banned in indoor public places in Mankato — every place that smoking is banned — by the Mankato City Council. To date the North Mankato City Council has held 2 public hearings regarding e cigarettes. Following the first on August 19, 2013 our Council adopted an ordinance which established a one-year moratorium to protect the planning process while formal studies are conducted regarding the issue of licensing retail establishments that operate as hookah bars or sampling bars or a similar operation. On February 18, 2014 we held an extensive public hearing to discuss a draft ordinance regarding the sale and use of those same products. Following that hearing a recommendation was made to await state legislative action on this topic. However, if no state action occurs by the end of this session, our staff was directed to draft local legislation for our consideration that would regulate e cigarettes, etc. under the current Clean Indoor Air Act. In the interim, there is again dichotomy across our community.

I write you today first as a lifetime asthmatic. This makes me sensitive to airborne contaminants and has raised my appreciation for clean air. As a college chemistry major I have concerns over product quality and safety when any employee, regardless of experience and training, can mix

these products containing nicotine, the 7th most toxic and addictive substances available, in a relatively uncontrolled environment. I am also aware of a recent arrest in Minnesota where the e cigarette user had introduced methamphetamine into his e cigarette, another highly toxic and extremely addictive illegal substance that could certainly affect an unsuspected secondhand smoke inhaler. While this may be an extreme and uncommon example of one citizen encroaching upon the rights of another, it does demonstrate the possibilities and challenges associated with e cigarettes.

As a practicing Doctor of Chiropractic I have been providing healthcare and actively promoting healthy lifestyles for 27 years. I have witnessed firsthand the consequences of cigarette smoking, nicotine addiction and other poor health choices on my patients. One could argue that we were naïve when these products were first introduced. However, while our current knowledge may be incomplete, we can hardly be considered naïve with regard to nicotine today.

As the past chair of the national Council on Chiropractic Guidelines and Practice Parameters, I have been published in the scientific literature and have a great appreciation for what the scientific literature can and cannot state. A PubMed search of the published scientific literature on e cigarette safety generated 73 studies of varying quality. While there is absence of evidence of the deleterious effects on the long-term health of e cigarette users as this is a new product, that does not imply evidence of absence of those same effects. Further, the evidence is, at best, conflicted as to whether this nicotine delivery system has any benefit in smoking cessation. However, there is evidence that Big Tobacco is looking at e cigarettes and other "reduced risk" products as a way to reverse the trend of declining cigarette sales and return their companies to profitability by marketing to and capturing a new generation of users. In my role as parent of 2 teenage children, I am gravely concerned regarding these marketing efforts made for the e cigarette products. While several adult e cigarette users appearing at our public hearings indicated that they also enjoyed flavors like bubble gum, cotton candy, Skittles, Mountain Dew, etc., this appears to be strong anecdotal evidence that these efforts are ultimately directed at our children rather than adults.

Finally, in my role as Mayor I, like you, serve as an elected official and policy maker. I am a strong supporter of personal liberties and believe that individuals have the right to make their own choices and do as they want within their own property, as long as they do not negatively impact their neighbors. However, this also requires personal responsibility for those choices. Unfortunately, the evidence is again clear that all of us bear the health care costs of these addictive choices by some of our citizens as demonstrated by increases in all of our health insurance premiums, none more so than the state's largest health insurance purchaser, the State of Minnesota itself and funded by all tax payers.

When I am challenged with conflicting information/issues in Council, I consider my response in light of my experience and training. The first tenet of my profession is "**Primum non nocere**", a Latin phrase that means "**first, do no harm.**" Therefore, in an effort to protect all of our citizens while still ensuring their right to choose, I urge you to treat this new e cigarette technology under the auspices of the existing Clean Indoor Air Act at a state wide level. This will ensure

consistency of enforcement and spare local municipalities like mine the duplicative efforts and costs of creating our own, potentially conflicting, local ordinances.

Thank you for your time!

Respectfully submitted,

Dr. Mark D. Dehen DC, FICC
Mayor, City of North Mankato

CC: Senate Majority Leader Thomas Bakk
Speaker of the House Representative Paul Thissen
Senator Kathy Sheran
Representative Clark Johnson
Representative Kathy Brynaert

CLAIM REPORT
 BILLS PAID AFTER THE COUNCIL MEETING OF JUNE 16, 2014
 END OF MONTH

78029	Minnesota Dept. of Natural Resources	2005 Chevrolet 2500 Pickup Unit #305-Cap Fac	\$9,000.00
78030	VanBlarcom, Ryan P.	replace payroll Notice of Deposit	\$409.28
78031	MAGFA	10% concession sales for tournament 6/14	\$136.95
78032	Surplus Services	2004 John Deere Gator-Capital Facilities	\$4,000.00
78033	Minnesota Sports Federation, Inc.	10% concession sales for tournament 6/8	\$155.93
78034	Minnesota State High School League	10% concession sales for tournament 6/5 & 6/6	\$1,781.77
78035	Burg, Cindy	ArtSplash stipend/supplies-Library	\$75.00
78036	Cardmember Service	charge card items-All Depts.	\$11,832.82
78037	Dahl, Cathy	ArtSplash stipend/supplies-Library	\$75.00
78038	DeGezelle, Terri	program stipend for special program-Library	\$225.00
78039	Fischer, Mark	ArtSplash stipend/supplies-Library	\$75.00
78040	Fischer, Nicole	ArtSplash stipend/supplies-Library	\$75.00
78041	Void	Void	\$0.00
78042	Hy-Vee, Inc.	concession items/food for grand opening-Caswell	\$1,886.77
78043	Knutson, Paul	ArtSplash sound system-Library	\$200.00
78044	MCFOA	membership dues-Gen Gov	\$70.00
78045	Maas, Greg	radio talent fee for ArtSplash-Library	\$100.00
78046	Preston, Joellen	ArtSplash stipend/supplies-Library	\$75.00
78047	Telrite Corporation	long distance phone bill-Gen Gov	\$250.10
78048	Windy City Holdings	grant for renovation of 231 Belgrade-Port Authority	\$13,731.51
78049	North Mankato Motor Vehicle Registrar	MVET for 2005 Chevrolet 2500 Pickup-Cap Fac	\$631.75
78050	Sprint	PCS connection card data plan-Police & Street	\$74.47
78051	US Postmaster	postage 2013 Drinking Water Report-Water	\$1,345.26
78052	Broughton, Jay	purchase of mobile home 254 Kingsway-Unallocated	\$1,850.00
78053	Inventis	telephone bill-All Depts.	\$468.03
78054	John Deere Financial	equipment parts-Park Dept.	\$2,619.45
78055	ICMA Retirement Trust - 457	employee payroll deductions	\$3,773.85
78056	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$685.00
78057	Law Enforcement Labor Service	employee payroll deductions	\$405.00
78058	NCBERS Minnesota-Unit 662400	employee payroll deductions	\$176.00
78059	Spoon Man, Inc.	summer reading program-Library	\$300.00
78060	United Way	employee payroll deductions	\$225.62
78061	Effah, Benjamin	stipend-Gen Gov	\$384.00
78062	Kwik Trip, Inc.	unleaded & diesel fuel-All Depts.	\$27,192.27
78063	MT Balloons	ArtSplash balloon twister-Library	\$140.00

CLAIMS CONTINUED

78064	North Mankato Civic & Commerce	summer reading prize-Library	\$34.00
78065	Delta Dental	employee payroll deductions	\$890.85
78066	Morgan, Shawn	cell phone allowance Jul/Dec-Police Dept.	\$258.00
78067	National Insurance Services of WI, Inc.	life insurance for July	\$588.62
78068	National Insurance Services of WI, Inc.	long term disability insurance for July	\$1,245.96
78069	National Insurance Services of WI, Inc.	voluntary life insurance for July	\$68.50
78070	VanBlarcom, Ryan P.	replace payroll Notice of Deposit	\$484.75
78071	MAGFA	10% concession sales tournament 6/27-6/29	\$700.02
	Total		<u>\$88,696.53</u>

CLAIMS CONTINUED

General	\$54,300.44
Port Authority	\$13,731.51
Capital Facilities & Equipment Replacement-General	\$14,126.75
Water	\$5,274.07
Sewer	\$516.23
Recycling	\$347.79
Storm Water	\$29.57
Public Access	\$220.17
Tactical Response Team	\$150.00
	<hr/>
Total	<u><u>\$88,696.53</u></u>

PORT AUTHORITY INVOICES
BILLS PAID AFTER THE COUNCIL MEETING OF JUNE 16, 2014
END OF MONTH

Windy City Holdings	grant for renovation of 231 Belgrade-Port Authority	<u>\$13,731.51</u>
Total		<u><u>\$13,731.51</u></u>

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF JULY 7, 2014

A+ Security Group	equipment repair due to storm damage-Water Dept.	\$29.95
Aim Electronics, Inc.	equipment parts-Caswell	\$560.00
Albright, James	lawn care-Public Access	\$120.00
Alpha Wireless	equipment for new squad car-Cap Fac	\$4,136.42
Ameripride Services, Inc.	mats-Library	\$60.76
American Payment Centers	utility drop box rental-Sewer Dept.	\$93.00
American Water Works Association	membership dues-Water Dept.	\$183.00
Audio Editions	supplies & audio books-Library	\$565.21
B. Stark & Co.	shirts for ArtSplash-Library	\$501.15
Baker & Taylor	book-Library	\$33.64
Barry Strock Consulting Associates, Inc.	software contract services-Gen Gov, Water & Sewer	\$9,451.00
Barnes & Noble	summer reading prizes-Library	\$850.00
Batteries+Bulbs	batteries-Gen Gov & Fire	\$385.42
Bauer's Upholstery	equipment vehicle-Cap Fac	\$425.00
Benco Electric Cooperative	electric bill-All Depts.	\$31,526.02
Blue Valley Sod	mulch & rock-Gen Gov & Park	\$147.00
Bolton & Menk, Inc.	engineering fees	\$51,566.58
Border States Electric Supply	electrical supplies-Civil Defense, Park & Library	\$323.26
Bound Tree Medical	batteries-Police Dept.	\$677.72
C & S Supply Co., Inc.	equipment parts & supplies-All Depts.	\$580.29
Carpet Care, Inc.	carpet/furniture cleaning-Library	\$2,400.00
Cemstone Concrete Materials	concrete-Park, Sales Tax & Water Dept.	\$6,765.00
CenterPoint Energy	gas bill-All Depts.	\$1,121.01
City Center Partnership	Artists Reception for City Art 2014-Gen Gov	\$70.00
City of Mankato	wastewater fee for July-Sewer Dept.	\$50,000.00
Computer Technology Solutions	printer-Bookmobile	\$195.00
Countryside Refrigeration & Heating	dampers for HVAC-Gen Gov	\$636.00
Crop Production Services, Inc.	chemicals-Park Dept.	\$513.62
Crysteel Truck Equipment	equipment-Street & Cap Fac	\$3,596.97
Culver's of North Mankato	items for concessions-Caswell	\$200.00
Dairy Queen West	items for concessions-Caswell	\$165.00
Dalco	supplies-All Depts.	\$924.30
DEMCO, Inc.	supplies-Library	\$563.81
Display Sales	flags-Street Dept.	\$433.00
Drummer's Garden Center & Floral	flowers & supplies-Gen Gov, Caswell & Park	\$657.15

CLAIMS CONTINUED

Express Services	crossing guards-Police Dept.	\$203.43
Fastenal Company	supplies-Park & Sales Tax	\$72.48
Ferguson Enterprises, Inc.	equipment parts & bldg materials-Park & Water	\$417.78
Foth Infrastructure & Environment	professional service-Solid Waste	\$4,541.40
Freitag, Jimmy	travel expenses for conference-Fire Dept.	\$60.63
Freyberg Petroleum Sales, Inc.	gear oil-All Depts.	\$220.64
Fromm's Auto Rentals	van rental-Park Dept.	\$97.21
Gale/Cengage Learning	books-Library	\$51.98
Grainger	equipment parts-Sewer Dept.	\$155.72
Greater Mankato Diversity Council	2014-2015 annual contribution-Police Dept.	\$500.00
Greater Mankato Growth	2014 Regional Economic Development Agreement	\$14,886.00
Hawkins, Inc.	chemicals-Swim Facility	\$627.79
Hansen Sanitation	refuse pickup-Solid Waste	\$49,602.48
Hoerst, Hazel	interest contract for deed-Jt Economic Dev	\$3,000.00
Hoffman, Edward	travel expenses for conference-Fire Dept.	\$68.36
Ingram Library Services	books-Library & Bookmobile	\$2,291.69
JM Promotions	book bags-Library	\$781.63
Kennedy & Graven, Chartered	legal services-Port Authority	\$3,557.45
Key City Auto Parts, Inc.	equipment parts-Street Dept.	\$100.00
Lager's of Mankato, Inc.	equipment parts-Water Dept.	\$100.66
Land to Air Express	shuttle service for tournament-Caswell	\$1,375.00
Larkstur Engineering	equipment parts & supplies-Street & Swim Fac	\$69.15
Lloyd Lumber	supplies, bldg materials & equipment parts-All Depts.	\$23,907.38
Madden, Galanter, Hansen, LLP	legal services-Police Dept.	\$295.28
Mankato Bearing Co.	equipment parts-Gen Gov, Caswell & Park Depts.	\$90.71
Mankato Tent & Awning Co.	repair signs & banners-Street & Unallocated	\$80.00
Mayo Clinic Health System	physical-Fire Dept.	\$716.41
Menards-Mankato	supplies-All Depts.	\$320.14
Minnesota Rural Water Association	training-Sewer Dept.	\$125.00
Minnesota Valley Testing Lab	water testing-Water Dept.	\$158.75
MN AWWA	training-Water Dept.	\$50.00
MN Dept Employment & Economic Dev	Thin Film grant repayment-Port Auth State Rev Loan	\$2,414.02
Mobile Glass Service	equipment parts-Cap Fac	\$254.86
Morgan, Shawn	running shoes-Police Physical Fitness	\$170.00
Morris, Graylyn	summer reading program-Library	\$200.00
MRCI	wages for MRCI employees-Recycling	\$9,660.20
Minnesota State University	work study students-Library	\$178.00
New Ulm Quartzite Quarries	sealcoat rock-Street Dept.	\$7,778.79
Newman Traffic Signs	barricades-Street Dept.	\$2,199.34
Nicollet County Recorder/Abstracter	recording fees-CDBG, Port Auth & 2014 Const	\$184.00

CLAIMS CONTINUED

North Central International	equipment parts-Street & Park Depts.	\$1,637.75
North Mankato Firefighter's Relief Assn.	list Council meetings in calendar-Mayor/Council	\$150.00
Olympic Fire Protection Corp.	repair sprinkler system-Fire Dept.	\$152.50
OverDrive, Inc.	downloadable audio/ebooks-Library	\$794.07
Otto, Tony	reimbursement for Park Permit #41-2014	\$80.00
Pepsi-Cola of Mankato, Inc.	water for hospitality bags-Caswell	\$250.00
Pet Expo Distributor	aquatic service-Library	\$40.00
Petty Cash, Clara Thorne	petty cash items-All Depts.	\$312.58
Pohlman, Tim	travel expenses for conference-Fire Dept.	\$65.62
Quality Overhead Door of Mankato	overhead door repair-Fire Dept.	\$7.55
Quality Tree Service	grind stumps-Park Dept.	\$242.00
Rader, Duane	travel expenses for AWWA conference-Water Dept.	\$671.89
Ramy Turf Products	fertilizer & grass seed-Sales Tax & Water	\$3,242.50
Red Feather Paper Co.	supplies-Street & Caswell	\$330.55
Reinhart Foodservice	popcorn machine-Caswell	\$1,903.57
Reliance Electric of Southern Minnesota	equipment parts-Park Dept.	\$135.45
Rist, Albert	interest contract for deed-Jt Economic Dev	\$3,000.00
Rist, John	interest contract for deed-Jt Economic Dev	\$3,000.00
Rist Loren	interest contract for deed-Jt Economic Dev	\$3,000.00
River Bend Business Products	copier maint & equip repairs-Gen Gov & Police	\$1,246.00
Schumacher, Greg	travel expenses for conference-Fire Dept.	\$99.93
Schwicker's	service air conditioner-Police Dept.	\$484.00
Seppmann, Jadd & Sons Port Restrooms	portable restroom rental-Park Dept.	\$445.00
Sherwin-Williams	paint-Water Dept.	\$439.74
Sign Pro	supplies-Park & Water Depts.	\$17.50
Sletten, Cory	travel expenses for conference-Fire Dept.	\$59.75
Southern Minnesota Construction	asphalt, emulsion oil & sand-Street & Sales Tax	\$4,452.25
SPS Companies	plumbing supplies-Pol, Swim Fac, Library & Sewer	\$997.02
St. Croix Recreation Funplaygrounds	garbage cans for soccer fields-Sales Tax	\$3,222.00
Standard & Poor's	2014A GO Bonds Issuance Cost	\$9,500.00
Staples Advantage	office supplies-Library	\$494.67
Stone & Steel Design	paver-Unallocated	\$165.16
Streicher's	ballistic vest-Police Dept.	\$925.00
Thate, Greg	travel expenses for conference-Fire Dept.	\$78.54
US Foods	items for concessions & equipment-Caswell	\$2,150.20
Upstart	supplies for summer reading-Library	\$178.71
Verizon Wireless	cell phone & internet bill-All Depts.	\$302.01
Verizon Wireless Center	banquet for MSHSL tournament-Caswell	\$14,620.49
WSB & Associates	comprehensive plan-Comm Dev	\$929.50
WSK Mankato Holdings	final grant payment 300 Belgrade/401 Range	\$835.11

CLAIMS CONTINUED

Wayne's Auto Body	equipment parts-Cap Fac	\$148.50
Wenzel Auto Electric Co.	equipment parts-Street Dept.	\$104.79
Wiecking Copy Shop	posters for Play & Learn Grant-Library	\$15.60
Windy City Holdings	balance of grant 231 Belgrade-Port Authority	\$2,818.49
Winston Contract	supplies-Swim Facility	\$43.96
Xcel Energy	electric bill-All Depts.	\$16,692.29
Zep Sales & Service	oil-Shop	\$203.77
Zwaschka, James	travel expenses for conference-Fire Dept.	\$53.99
Total		<u>\$382,760.64</u>

CLAIMS CONTINUED

General	\$101,951.17
Community Development Block Grant	\$46.00
Local Option Sales Tax	\$33,066.68
Port Authority	\$22,205.05
Capital Facilities & Equipment Replacement-General	\$8,540.38
Port Authority State Revolving Loan Fund	\$2,414.02
Joint Economic Development Fund	\$12,000.00
2013 Construction	\$1,835.00
2014 Construction	\$40,578.00
Water	\$28,003.59
Sewer	\$64,278.07
Recycling	\$10,582.53
Storm Water	\$1,200.42
Solid Waste	\$55,462.88
Public Access	\$596.85
Total	<u>\$382,760.64</u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF JULY 7, 2014

Greater Mankato Growth	2014 Regional Economic Development Agreement	\$14,886.00
Hoerst, Hazel	interest contract for deed-Jt Economic Dev	\$3,000.00
Kennedy & Graven, Chartered	legal services-Port Authority	\$3,557.45
Lloyd Lumber	sign materials-Port Authority	\$11.56
MN Dept Employment/Economic Dev	Thin Film grant repayment-Port Auth State Rev Loan	\$2,414.02
Nicollet County Recorder/Abstracter	recording fee-Port Authority	\$46.00
Rist, Albert	interest contract for deed-Jt Economic Dev	\$3,000.00
Rist, John	interest contract for deed-Jt Economic Dev	\$3,000.00
Rist Loren	interest contract for deed-Jt Economic Dev	\$3,000.00
Verizon Wireless	cell phone bill-Port Authority	\$50.44
WSK Mankato Holdings	final grant payment 300 Belgrade/401 Range	\$835.11
Windy City Holdings	balance of grant 231 Belgrade-Port Authority	<u>\$2,818.49</u>
Total		<u><u>\$36,619.07</u></u>

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minn. Stat. 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor of Gift	Restriction on Gift	Amount
Jo Marie Robbins	General Fund – Library Audio Books	\$50.00
Traverse des Sioux Library System	General Fund – Library Special Programs	\$198.40
Traverse des Sioux Library System	General Fund – Library Special Programs	\$176.00
Traverse des Sioux Library System	General Fund – Library Special Programs	\$290.40
Traverse des Sioux Library System	General Fund – Library Special Programs	\$308.00
Traverse des Sioux Library System	General Fund – Library Special Programs	\$374.40
Traverse des Sioux Library System	General Fund – Library Special Programs	\$330.40
Molly R. Nystel	General Fund - Park Bench (Reid Fowler)	\$600.00
Traverse des Sioux Library System	General Fund – Library Special Programs	\$26.60
Christ the King Book Club	General Fund – Library Book Club Bag	\$130.00
Phyllis R. Olson	General Fund – Library Book Club Bag	\$10.00
Yolanda L. Reemer	General Fund – Library Book Club Bag	\$30.00
Lois Berglin	General Fund – Adopt-A-Family Swim Pass	\$36.00
Vern Berglin	General Fund – Adopt-A-Family Swim Pass	\$36.00
Phillip Henry	General Fund – Adopt-A-Family Swim Pass	\$35.00
Daniel & Kirstin Cronn-Mills	General Fund – Adopt-A-Family Swim Pass	\$72.00

Adopted by the City Council this 7th day of July 2014.

Mayor

City Clerk

RESOLUTION NO.

RESOLUTION APPOINTING ELECTION JUDGES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following individuals are hereby appointed to serve as election judges for the Primary Election on August 12, 2014 and the General Election on November 4, 2014:

Alice Hooge	James Kirschbaum	Melanie Schmidt
Bernard Bastian	James L. Cook	Michael Fischer
Betty Michels	Jan Johnson	Michael L. Smith
Bob Meyer	Jan Kemp	Michele Goettl
Bonnie Shult	Jean Johnson	Michelle Smith
Byron Tungsuik	Jim Middleton	Nancy Gehrke
Carol Boruff	Judy Anderson	Nicole Fisher
Carol Frederick	Karen Etzell	Norman Madson
Carol Schultz	Kari Stein	Patricia Hooey
Carolyn Lovik	Kathy Mork	Patricia Sullivan
Cher Joel	Kimberly Smith	Pauline Haefner
Chris Ehrke	Lois Neubert	Renea Rolle
Christine Johnson	Lorraine Klaseus	Renee Ziebarth
Claude Seigler	Lowell C. Johnson	Roger J. Lovik
Dave Sullivan	Marcella B. Eilders	Ronald Schmidt
David Hudson	Margaret Nusbaum	Rose Wilson
Deb Salzwedel	Margaret Westphal	Roy Schultz
Dorothy Anderson	Margaruite A. Bruner	Sally Kassuelke
Dorothy Norland	Mark A. Midler	Sid McGee
Elaine Schilling	Mark Fisher	Steve Mork
Heather Anderson	Marlys Sturm	Susan Klute
Helen M. Neir	Mary C. Wyrowski	Terri McGee
Jaci Kopet	Mary Nere	Vicki Trudeau
James Hirvela		William Halstead

Adopted by the City Council this 7th day of July 2014.

Mayor

ATTEST:

City Clerk

**APPLICATION FOR LICENSE
CITY OF NORTH MANKATO**

TYPE OF LICENSE: **On-site Liquor (Parking Lot)**

Application Fee: \$35.00

2-day temporary July 11-12, 2014

BUSINESS NAME: Steinmeyer, Inc. d/b/a Benderz

BUSINESS ADDRESS: 503 Belgrade Avenue, North Mankato, MN 56003

MINNESOTA TAX I.D. #9094955

FEDERAL TAX I.D. # 41-1757586

Applicant's Name: Machel Delores Steinke

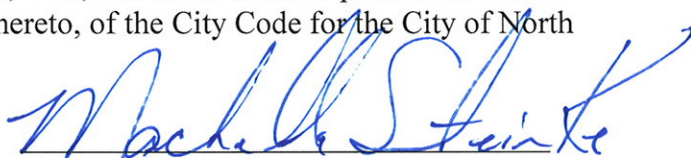
(Include full middle name)

Applicant's Present Address: 105 7th Street

Kiester, MN 56051

Requirements: No glass containers, area must be fenced, all patrons must enter through contained building and exit to fenced area after getting ID checked and wristband secured. No audio in outdoor area.

I, the applicant, understand that it is unlawful to intentionally make a false statement or omission upon this application form. Further, I understand that any false statement in such application, or any willful omission to state any information called for on such application form, shall, upon discovery of such falsehood, work an automatic refusal of license, or if already issued, shall render any license or permit issued pursuant thereto, void, and of no effect to protect me from prosecution for violation of Chapter 6, or any part hereto, of the City Code for the City of North Mankato.



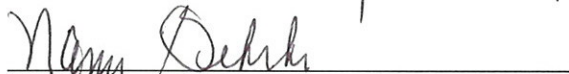
Signature of Applicant

7/13/14

Date of Signing

Subscribed and sworn to before me this

3rd day of July, 2014.


City Clerk

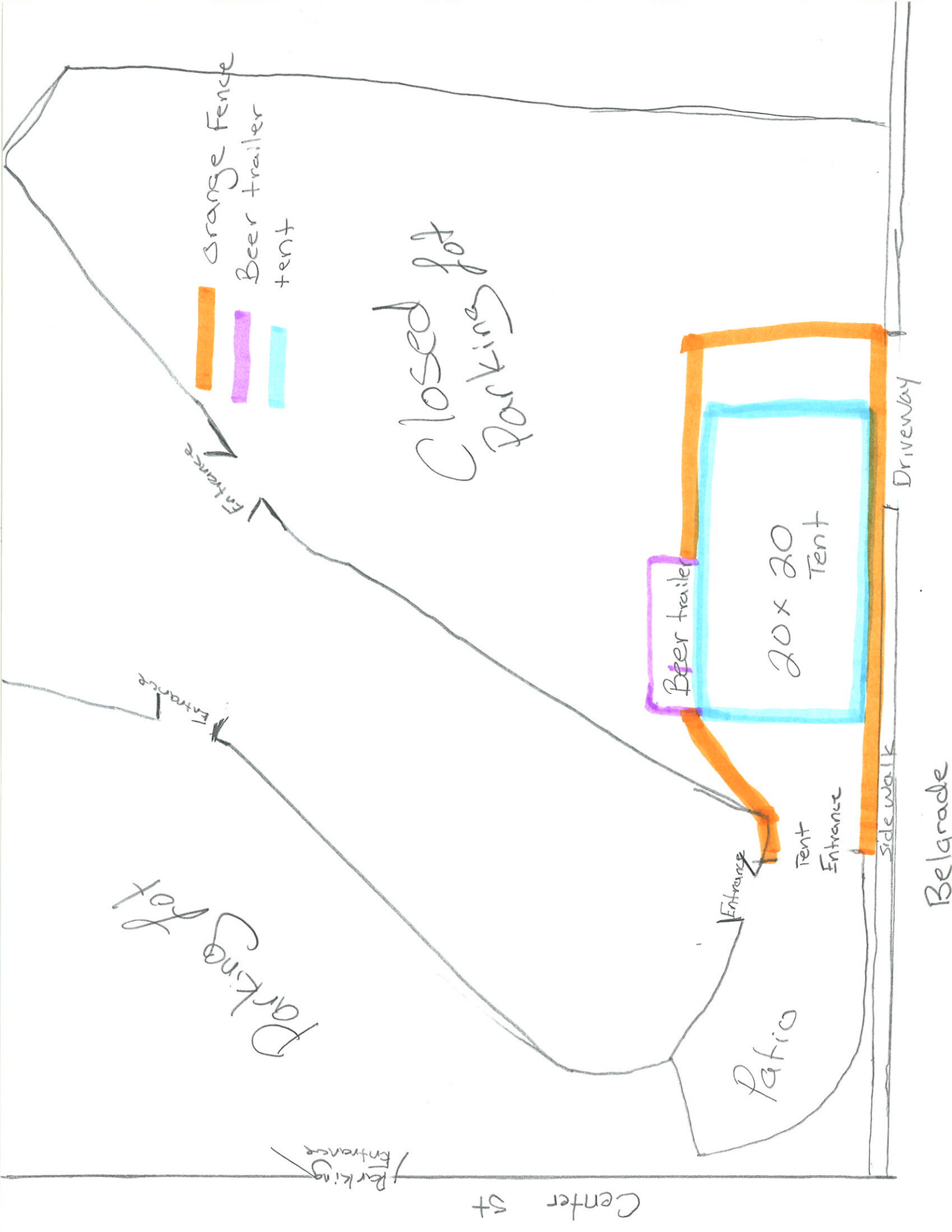
OFFICE USE If needed:

POLICE approved not approved Date: 07-03-14 #201

COUNCIL ACTION approved not approved Date: _____

Application Fee paid on: 7-3-14

License Issued on: _____



Parking lot

Closed lot
Parking

Orange fence
Beer trailer
tent

Patio

20x20
Tent

Beer trailer

Entrance

Entrance

Entrance

Tent
Entrance

Driveway

Side walk

Belgrade

Center St

Parking
Entrance

ATTN: Nancy



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/03/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HOMETOWN INSURANCE BOX 3097 BLOOMING PRAIRIE, MN 55917	CONTACT NAME: BRIAN PHONE (A/C, No, Ext): 507-345-1105 FAX (A/C, No): 507-345-1108 E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE INSURER A: WESTERN WORLD INSURANCE COMPANY INSURER B: AUTO OWNERS INSURANCE COMPANY INSURER C: INSURER D: INSURER E: INSURER F:
INSURED STEINMEYER, INC. BENDERZ BAR 503 BELGRADE AVE NORTH MANKATO MN 56003	NAIC #

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR L WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO.JECT <input type="checkbox"/> LOG		PGP0801225	06/01/2014	12/30/2014	EACH OCCURRENCE \$ 500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 500,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	08165702	06/01/2014	12/31/2014	WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	LIQUOR LIABILITY		PGP0801225	06/01/2014	12/31/2014	\$500,000/500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 TAVERN

COVERAGE EXTENDS TO PARKING LOT TENT AREA FOR SPECIAL EVENT ON DATES BELOW:
 JULY 11TH 2014
 JULY 12TH 2014 THROUGH EARLY AM ON JULY 13TH 2014

CERTIFICATE HOLDER CITY OF NORTH MANKATO 1001 BELGRADE AVE NORTH MANKATO MN 56003	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 24 -2014 SHELTER: Wheeler FEE: 80.00

TYPE OF EVENT: Company Picnic DATE VALID: 7-25-14 HOURS: 8am - 9 pm
Picnic 5-8 pm

ORGANIZATION: Mankato Clinic SIZE: 800

APPLICANT NAME: Becky Kahle

ADDRESS: 1230 E Main St. CITY: MKTO

ZIP: _____ DAYTIME PHONE #: 389-8794

TENTS: yes ELECTRICITY: yes ALCOHOL: The lakes bar + Grill - Cash bar (beer + wine)

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: Bingo (microphone)
Amplified music or band requires Council approval

Tax on the Ave / Culvers

OTHER: Bounce house + games for kids - See attached email

PERMIT APPROVED: _____

DATE: 7-3-14

PERMIT DENIED: _____

REFER TO COUNCIL:

Nancy Dehnb
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: See attached signed copy Date 1/15/14
Applicant _____

For Office Use Only

Receipt # _____ Book _____ Park _____ Police _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/19/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edwards Brandt & Associates Inc. 2007 - 4th Street SW Mason City IA 50401	CONTACT NAME: Cindy Crow	
	PHONE (A/C No. Ext): (641) 423-0675 FAX (A/C No.): (641) 423-2441 E-MAIL ADDRESS: cindy@edwards-brandt.com	
INSURED Double D Partners LLC dba Lakes Sports Bar & Grill, 151 West Humphrey Street Lake Crystal MN 56055	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Illinois Casualty	0038
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES CERTIFICATE NUMBER: 14/15 cater cert REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			BP34371	1/1/2014	1/1/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTIONS						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC15052	1/1/2014	1/1/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE William Gasperi/CINDY <i>William F. Gasperi</i>

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: 10A	Department: Administration	Council Meeting Date:07/07/14
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TITLE OF ISSUE: Consider Adopting Ord. No. 58, Fourth Series, Amending North Mankato City Code, Title XI, Business Regulations, Chapter 110 General Business Regulations and Licensing, Section 110.22 Tobacco

BACKGROUND AND SUPPLEMENTAL INFORMATION: A public hearing was held this date to consider amending the City Code specifically Section 110.22 Tobacco and Electronic Delivery Devices.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Consider adoption of Ord. No. 58, Fourth Series.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Norland
	_____	_____	Spears
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____				

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

ORDINANCE NO. 58, FOURTH SERIES

AN ORDINANCE OF THE CITY OF NORTH MANKATO, MINNESOTA,
AMENDING NORTH MANKATO CITY CODE, TITLE XI, BUSINESS REGULATIONS,
CHAPTER 110 GENERAL BUSINESS REGULATIONS AND LICENSING,
SECTION 110.22 TOBACCO AND ELECTRONIC DELIVERY DEVICES

THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA,
ORDAINS:

Section 1. Sections of North Mankato City Code, Title XI, Business Regulations, Chapter 110, General Business Regulations and Licensing, is hereby amended as follows:

§ 110.22 TOBACCO

(A) *Definitions.* Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this chapter, the following definitions shall apply:

1. Tobacco. Tobacco means and includes tobacco in any form, including but not limited to, cigarettes, cigars, bagged, canned or packaged product.

2. Electronic Delivery Devices. Any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery or nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device shall include any component part of such a product whether or not sold separately. Electronic delivery device shall not include any product that has been approved or otherwise certified by the United States Food and Drug Administration for legal sales for use in tobacco cessation treatment or other medical purposes, and is being marketed and sold solely for that approved purpose.

(A) *License Required.* It is unlawful if for any person, directly or indirectly, to keep for retail sale, sell at retail, or otherwise dispose of any tobacco in any form or an electronic delivery device unless a license shall first be obtained from the City.

(B) *Restrictions.*

(1) Separate licenses and stickers shall be issued for the sale of tobacco and/or electronic devices at each fixed place of business, no license shall be issued for a movable place of business.

(2) It is unlawful for any person to sell or give away any tobacco in any form or in any electronic delivery device to any person under the age of eighteen (18) years.

(3) Smoking prohibited in tobacco and electronic delivery device retail establishment.

Smoking or using electronic delivery device for the purpose of sampling tobacco, tobacco related products, nicotine or lobelia delivery devices shall be prohibited.

(4) The use of any electronic delivery device is prohibited anywhere smoking is prohibited by the Minnesota Clean Indoor Act. This ordinance is intended to complement the Minnesota Clean Indoor Act, Minnesota Statute Section § 144.411 to 144.417, as amended from time-to-time. Nothing in the ordinance authorizes smoking in any location where smoking is restricted by other applicable laws.

(C) *Fees.* No license shall be issued under this chapter until the appropriate license fee shall be paid in full. Fee for a license under this chapter shall be established in the City's ordinance establishing fees and charges, as it may be amended from time to time.

(D) *Violations and Penalties.*

A. Misdemeanor prosecution. Nothing in this section shall prohibit the City from seeking prosecution of a misdemeanor for any alleged violation of this ordinance.

B. Violations. Per administrative penalties any licensee found to have violated this chapter or whose employee shall have violated this chapter, shall be charged an administrative fine of \$75.00 for a first violation of this chapter; \$200.00 for a second offense on the same licensed premises within a twenty-four (24) month period; and \$250.00 for a third or subsequent offense at the same location within a twenty-four (24) month period. In addition, after the third offense, the license shall be suspended for not less than seven (7) consecutive days.

(E) *Effective Date.* This ordinance becomes effective on the date of its publication, or upon the publication of a summary of the ordinance as provided by Minnesota Statute §412-191, subd. 4, as it may be amended from time to time, which meets the requirements of Minnesota Statute §331A.01, subd. 10, as it may be amended from time to time.

Section 2. After adoption, signing and attestation, this Ordinance shall be published once in the official newspaper of the City and shall be in effect on or after the date following such publication.

Adopted this ____ day of _____, 2014.

Mark Dehen, Mayor

ATTEST:

Nancy Gehrke, City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: 10B	Department: Administration	Council Meeting Date:07/07/14
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TITLE OF ISSUE: Consider Resolution Awarding the Sale of General Obligation Bonds, Series 2014A.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Norland Securities will be in attendance at the meeting to present the sale of the General Obligation Bonds, Series 2014A.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt Resolution Awarding the Sale of Bonds

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Norland
	_____	_____	Spears
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____				

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____

Extract of Minutes of Meeting
of the City Council of the City of
North Mankato, Nicollet County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of North Mankato, Minnesota, was duly held in the City Hall in said City on Monday, July 7, 2014, commencing at 7:00 P.M.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's General Obligation Bonds, Series 2014A, to be issued in the original aggregate principal amount of \$2,845,000.

The City Administrator presented a tabulation of the proposals that had been received in the manner specified in the Notice of Sale for the Bonds. The proposals are attached hereto as EXHIBIT A.

After due consideration of the proposals, Member _____ then introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

A RESOLUTION AWARDING THE SALE OF GENERAL OBLIGATION BONDS, SERIES 2014A, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$2,845,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

BE IT RESOLVED By the City Council of the City of North Mankato, Nicollet County, Minnesota (the "City") as follows:

Section 1. Sale of Bonds.

1.02. Authorization. Pursuant to a resolution adopted by the City Council of the City on June 16, 2014, the City Council of the City provided preliminary approval to the issuance of the City's General Obligation Bonds, Series 2014A (the "Bonds"), in the proposed aggregate principal amount of \$2,845,000. Proceeds of the Bonds will be used to (i) finance the construction of various infrastructure improvements to public infrastructure in the City (the "Infrastructure"), including certain public street and sanitary sewer, storm water, and water system improvements in connection with the 2014 Roe Crest-Belgrade Ravine Improvement Project, pursuant to Minnesota Statutes, Chapter 475, as amended, and Sections 469.1812 through 469.1815, as amended (collectively, the "Abatement Act"); and (ii) finance the construction of various improvements to the City's water and sanitary sewer systems, including the construction of a new lift station and the purchase of certain sanitary equipment (the "Utility Improvements"), pursuant to Minnesota Statutes, Chapters 444 and 475, as amended (collectively, the "Utility Revenue Act").

1.02. Award to the Purchaser and Interest Rates. The proposal of _____ (the "Purchaser") to purchase the Bonds is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$_____ (par amount of \$2,845,000, [plus original issue premium of \$_____,] [less original issue discount of \$_____,] less underwriter's discount of \$_____), plus accrued interest to date of delivery, for Bonds bearing interest as follows:

<u>Year</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Interest Rate</u>
2015	%	2023	%
2016		2024	
2017		2025	
2018		2026	
2019		2027	
2020		2028	
2021		2029	
2022			

True interest cost: _____%

1.03. Purchase Contract. The sum of \$ _____, being the amount proposed by the Purchaser in excess of \$2,809,437.50, shall be credited to the accounts in the Debt Service Fund hereinafter created or deposited in the accounts of the Construction Fund hereinafter created, as determined by the Finance Director of the City in consultation with the City’s municipal advisor. The Finance Director is directed to retain the good faith check of the Purchaser, pending completion of the sale of the Bonds, and to return the good faith checks of the unsuccessful proposers. The Mayor and City Administrator are directed to execute a contract with the Purchaser on behalf of the City.

1.04. Terms and Principal Amounts of the Bonds. The City will forthwith issue and sell the Bonds pursuant to the Abatement Act and the Utility Revenue Act (together, the “Act”), in the total principal amount of \$2,845,000, originally dated as of July 1, 2014, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on December 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2015	\$	2023	\$
2016		2024	
2017		2025	
2018		2026	
2019		2027	
2020		2028	
2021		2029	
2022			

(a) \$925,000 of the Bonds, maturing on the dates and in the amounts set forth below, are being used to finance the construction of the Infrastructure (the “Abatement Bonds”):

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2015	\$	2023	\$
2016		2024	
2017		2025	
2018		2026	
2019		2027	
2020		2028	
2021		2029	
2022			

(b) The remainder of the Bonds in the principal amount of \$1,920,000, maturing on the dates and in the amounts set forth below, are being used to finance the construction of the Utility Improvements (the “Utility Revenue Bonds”):

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2015	\$	2023	\$
2016		2024	
2017		2025	
2018		2026	
2019		2027	
2020		2028	
2021		2029	
2022			

1.05. Optional Redemption. The City may elect on December 1, 2021, and on any day thereafter to prepay Bonds due on or after December 1, 2022. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

[1.06. Mandatory Redemption; Term Bonds. To be completed if Term Bonds are requested by the Purchaser.]

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on June 1 and December 1 of each year, commencing June 1, 2015, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.03. Registration. The City will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the

designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. Bonds surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds.

Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints Wells Fargo Bank, National Association, Minneapolis, Minnesota, as the initial Registrar. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this Council, the Finance Director must transmit to the Registrar moneys sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the City Administrator and executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that those signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this resolution. When the Bonds have been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

2.06. Temporary Bonds. The City may elect to deliver in lieu of printed definitive Bonds one or more typewritten temporary Bonds in substantially the form set forth in EXHIBIT B attached hereto with such changes as may be necessary to reflect more than one maturity in a single temporary bond. Upon the execution and delivery of definitive Bonds the temporary Bonds will be exchanged therefor and cancelled.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds will be printed or typewritten in substantially the form set forth in EXHIBIT B.

3.02. Approving Legal Opinion. The City Administrator is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which is to be complete except as to dating thereof and cause the opinion to be printed on or accompany each Bond.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds will be payable from the General Obligation Bonds, Series 2014A Debt Service Fund (the "Debt Service Fund") hereby created. The Debt Service Fund shall be

administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The City will maintain the following accounts in the Debt Service Fund: the "Abatement Bonds Account" and the "Utility Revenue Bonds Account." Amounts in the Abatement Bonds Account are irrevocably pledged to the Abatement Bonds, and amounts in the Utility Revenue Bonds Account are irrevocably pledged to the Utility Revenue Bonds.

(a) Abatement Bonds Account. The Finance Director shall timely deposit in the Abatement Bonds Account of the Debt Service Fund the property tax abatement (the "Abatements") for certain property in the City identified in the resolution approving the Abatements adopted by the City Council of the City on May 19, 2014 (the "Abatement Resolution") and ad valorem taxes levied hereunder (the "Taxes"), which Abatements and Taxes are pledged to the Abatement Bonds Account. There is also appropriated to the Abatement Bonds Account a pro rata portion of (i) capitalized interest financed from the proceeds of the Bonds, if any; (ii) amounts over the minimum purchase price paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof; and (iii) accrued interest paid by the Purchaser upon closing and delivery of the Bonds. If a payment of principal of or interest on the Abatement Bonds shall become due when there is not sufficient money in the Abatement Bonds Account to pay the same, the Finance Director is directed to pay such principal or interest from the general fund of the City, and the general fund will be reimbursed for such advances out of the proceeds of the Abatements when received.

(b) Utility Revenue Bonds Account. The City will continue to maintain and operate its Water Fund and Sanitary Sewer Fund to which will be credited all gross revenues of the water system and sanitary sewer system, respectively, and out of which will be paid all normal and reasonable expenses of current operations of such systems. Any balances therein are deemed net revenues (the "Net Revenues") and will be transferred, from time to time, to the Utility Revenue Bonds Account of the Debt Service Fund, which Utility Revenue Bonds Account will be used only to pay principal of and interest on the Utility Revenue Bonds and any other bonds similarly authorized. There will always be retained in the Utility Revenue Bonds Account a sufficient amount to pay principal of and interest on all the Utility Revenue Bonds, and the Finance Director must report any current or anticipated deficiency in the Utility Revenue Bonds Account to the City Council. There is also appropriated to the Utility Revenue Bonds Account a pro rata portion of (i) capitalized interest financed from the proceeds of the Bonds, if any; (ii) amounts over the minimum purchase price paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof; and (iii) accrued interest paid by the Purchaser upon closing and delivery of the Bonds.

4.02. Construction Fund. The City hereby creates the General Obligation Bonds, Series 2014A Construction Fund (the "Construction Fund"). The City will maintain the following accounts in the Construction Fund: the "Abatement Bonds Account" and the "Utility Revenue Bonds Account." Amounts in the Abatement Bonds Account are irrevocably pledged to the Abatement Bonds, and amounts in the Utility Revenue Bonds Account are irrevocably pledged to the Utility Revenue Bonds.

(a) Abatement Bonds Account. Proceeds of the Abatement Bonds, less the appropriations made in Section 4.01(a) hereof, will be deposited in the Abatement Bonds Account of the Construction Fund to be used solely to defray expenses of the Infrastructure described herein and in the Abatement Resolution. When the Infrastructure is completed and the cost thereof paid, the Abatement Bonds Account of the Construction Fund is to be closed and any funds remaining may be deposited in the Abatement Bonds Account of the Debt Service Fund.

(b) Utility Revenue Bonds Account. Proceeds of the Utility Revenue Bonds, less the appropriations made in Section 4.01(b) hereof, will be deposited in the Utility Revenue Bonds Account of the Construction Fund to be used solely to defray expenses of the Utility Improvements. When the Utility Improvements are completed and the cost thereof paid, the Utility Revenue Bonds Account of the Construction Fund is to be closed and any funds remaining may be deposited in the Utility Revenue Bonds Account of the Debt Service Fund.

4.03. City Covenants with Respect to the Utility Revenue Bonds. The City Council covenants and agrees with the holders of the Bonds that so long as any of the Bonds remain outstanding and unpaid, it will keep and enforce the following covenants and agreements:

(a) The City will continue to maintain and efficiently operate the water system and sanitary sewer system as public utilities and conveniences free from competition of other like municipal utilities and will cause all revenues therefrom to be deposited in bank accounts and credited to the Water Fund and the Sanitary Sewer Fund, respectively, as hereinabove provided, and will make no expenditures from those accounts except for a duly authorized purpose and in accordance with this resolution.

(b) The City will also maintain the Utility Revenue Bonds Account of the Debt Service Fund as a separate account and will cause money to be credited thereto from time to time, out of net revenues from the water system and the sanitary sewer system in sums sufficient to pay principal of and interest on the Utility Revenue Bonds when due.

(c) The City will keep and maintain proper and adequate books of records and accounts separate from all other records of the City in which will be complete and correct entries as to all transactions relating to the water system and the sanitary sewer system and which will be open to inspection and copying by any Bondholder, or the Bondholder's agent or attorney, at any reasonable time, and it will furnish certified transcripts therefrom upon request and upon payment of a reasonable fee therefor, and said account will be audited at least annually by a qualified public accountant and statements of such audit and report will be furnished to all Bondholders upon request.

(d) The City Council will cause persons handling revenues of the water system and the sanitary sewer system to be bonded in reasonable amounts for the protection of the City and the Bondholders and will cause the funds collected on account of the operations of such systems to be deposited in a bank whose deposits are guaranteed under the Federal Deposit Insurance Law.

(e) The City Council will keep the water system and the sanitary sewer system insured at all times against loss by fire, tornado and other risks customarily insured against with an insurer or insurers in good standing, in such amounts as are customary for like plants, to protect the holders, from time to time, of the Bonds and the City from any loss due to any such casualty and will apply the proceeds of such insurance to make good any such loss.

(f) The City and each and all of its officers will punctually perform all duties with reference to the water system and the sanitary sewer system as required by law.

(g) The City will impose and collect charges of the nature authorized by Section 444.075 of the Utility Revenue Act, at the times and in the amounts required to produce net revenues adequate to pay all principal and interest when due on the Utility Revenue Bonds

and to create and maintain such reserves securing said payments as may be provided in this resolution.

(h) The City Council will levy general ad valorem taxes on all taxable property in the City when required to meet any deficiency in net revenues.

4.04. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City will be and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the City which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

4.05. Pledge of Tax Levy. For the purpose of paying a portion of the interest on the Abatement Bonds, there is levied a direct annual irrevocable ad valorem tax upon all of the taxable property in the City, which will be spread upon the tax rolls and collected with and as part of other general taxes of the City. The Taxes will be credited to the Abatement Bonds Account of the Debt Service Fund above provided and will be in the years and amounts as attached hereto as EXHIBIT C.

4.06. Certification to County Auditor-Treasurer as to Debt Service Fund Amount. It is hereby determined that the estimated collections of Abatements, Taxes, and Net Revenues will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levy herein provided is irrevocable until all of the Bonds are paid, provided that at the time the City makes its annual tax levies the Finance Director may certify to the County Auditor-Treasurer of Nicollet County, Minnesota (the "County Auditor-Treasurer") the amount available in the Debt Service Fund to pay principal and interest due during the ensuing year, and the County Auditor-Treasurer will thereupon reduce the levy collectible during such year by the amount so certified.

4.07. Registration of Resolution. The City Administrator is authorized and directed to file a certified copy of this resolution with the County Auditor-Treasurer and to obtain the certificate required by Section 475.63 of the Act.

Section 5. Authentication of Transcript.

5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, will be deemed representations of the City as to the facts stated therein.

5.02. Certification as to Official Statement. The Mayor, the City Administrator, and the Finance Director are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

5.03. Other Certificates. The Mayor, the City Administrator, and the Finance Director are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor, the City Administrator, and the Finance Director shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Finance Director shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

Section 6. Tax Covenant.

6.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. No Rebate Required.

(a) The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States, if the Bonds (together with other obligations reasonably expected to be issued in calendar year 2014) exceed the small-issuer exception amount of \$5,000,000.

(b) For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements, the City finds, determines and declares that the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities of the City) during the calendar year in which the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

6.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

(a) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;

(b) the City designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during calendar year 2014 will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the City during calendar year 2014 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns ("DTC"). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the "Participants") or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City's obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words "Cede & Co." will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the "Representation Letter") which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond will be made and given, respectively in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Mayor and City Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the City to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

Section 9. Defeasance. When all Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A
PROPOSALS

EXHIBIT B
FORM OF BOND

No. R- _____ UNITED STATES OF AMERICA \$ _____
STATE OF MINNESOTA
COUNTY OF NICOLLET
CITY OF NORTH MANKATO
GENERAL OBLIGATION BOND
SERIES 2014A

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	December 1, 20__	July 1, 2014	

Registered Owner: Cede & Co.

The City of North Mankato, Minnesota, a duly organized and existing municipal corporation in Nicollet County, Minnesota (the "City"), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$ _____ on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above, payable June 1 and December 1 in each year, commencing June 1, 2015, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Wells Fargo Bank, National Association, Minneapolis, Minnesota, as Bond Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on December 1, 2021, and on any day thereafter to prepay Bonds due on or after December 1, 2022. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify The Depository Trust Company ("DTC") of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

This Bond is one of an issue in the aggregate principal amount of \$2,845,000 all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the City Council on July 7, 2014 (the "Resolution"), for the purpose of providing money to defray the expenses incurred and to be incurred in the construction of certain public infrastructure in the City and certain improvements to the City's water system and sanitary sewer system, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapters 444 and 475, as amended, and Sections 469.1812 through

469.1815, as amended. The principal hereof and interest hereon are payable in part from abatements collected from certain property in the City, ad valorem taxes, and net revenues of the City's water system and sanitary sewer system, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy additional ad valorem taxes on all taxable property in the City in the event of any deficiency in abatements, taxes, and net revenues pledged, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The City Council has designated the issue of Bonds of which this Bond forms a part as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code") relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

IT IS HEREBY CERTIFIED AND RECITED That in and by the Resolution, the City has covenanted and agreed that it will continue to own and operate the water system and sanitary sewer system free from competition by other like municipal utilities; that adequate insurance on said systems and suitable fidelity bonds on employees will be carried; that proper and adequate books of account will be kept showing all receipts and disbursements relating to the Water Fund and Sanitary Sewer Fund, into which it will pay all of the gross revenues from the water system and sanitary sewer system, respectively; that it will also create and maintain a Utility Revenue Bonds Account within the General Obligation Bonds, Series 2014A Debt Service Fund, into which it will pay, out of the net revenues from the water system and sanitary sewer system, a sum sufficient to pay principal of the Utility Revenue Bonds (as defined in the Resolution) and interest on the Utility Revenue Bonds when due; and that it will provide, by ad valorem tax levies, for any deficiency in required net revenues of the water system and sanitary sewer system.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Bond Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Bond Registrar, duly executed by the registered owner or the owner's attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Bond Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Bond Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Bond Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of North Mankato, Nicollet County, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: July 1, 2014

**CITY OF NORTH MANKATO,
MINNESOTA**

(Facsimile)
Mayor

(Facsimile)
City Administrator

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

**WELLS FARGO BANK, NATIONAL
ASSOCIATION**

By _____
Authorized Representative

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT

Custodian _____
(Cust) (Minor)

TEN ENT -- as tenants by entireties

under Uniform Gifts or Transfers to Minors
Act, State of _____

JT TEN -- as joint tenants with right of
survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STEMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

Date of Registration

Registered Owner

Signature of
Officer of Registrar

Cede & Co.
Federal ID #13-2555119

EXHIBIT C
TAX LEVY SCHEDULE

<u>YEAR *</u>	<u>TAX LEVY</u>
2015	
2016	
2017	
2018	
2019	
2020	
2021	
2022	
2023	
2024	
2025	
2026	
2027	
2028	

** Year tax levy collected.*

STATE OF MINNESOTA)
)
COUNTY OF NICOLLET) SS.
)
CITY OF NORTH MANKATO)

I, being the duly qualified and acting City Clerk of the City of North Mankato, Nicollet County, Minnesota (the "City"), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on July 7, 2014, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of the City's General Obligation Bonds, Series 2014A, in the original aggregate principal amount of \$2,845,000.

WITNESS My hand officially as such City Clerk and the corporate seal of the City this _____ day of _____, 2014.

City Clerk
City of North Mankato, Minnesota

(SEAL)

STATE OF MINNESOTA
COUNTY OF NICOLLET

CERTIFICATE OF COUNTY
AUDITOR-TREASURER AS TO
TAX LEVY AND REGISTRATION

I, the undersigned County Auditor-Treasurer of Nicollet County, Minnesota, hereby certify that a certified copy of a resolution adopted by the governing body of the City of North Mankato, Minnesota (the "City"), on July 7, 2014, levying taxes for the payment of the City's General Obligation Bonds, Series 2014A (the "Bonds"), in the original aggregate principal amount of \$2,845,000, dated as of July 1, 2014, has been filed in my office and said Bonds have been entered on the register of obligations in my office and that such tax has been levied as required by law.

WITNESS My hand and official seal this _____ day of _____, 2014.

**COUNTY AUDITOR-TREASURER,
NICOLLET COUNTY, MINNESOTA**

By _____

Its _____

(SEAL)

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: 10C	Department: Administratipm	Council Meeting Date:07/07/14
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TITLE OF ISSUE: Consider Approving Purchase of Otto Carts

BACKGROUND AND SUPPLEMENTAL INFORMATION: See attached memo from Susan Young and Dan Krivit of Foth regarding the purchase of solid waste and recycling carts and summary results of request for price quotes and recommendations.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Authorize purchase of carts from Otto Environmental Systems, Inc.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Norland
	_____	_____	Spears
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) <u> Memo </u>				

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____



Memorandum



Foth Infrastructure & Environment, LLC
Eagle Point II • 8550 Hudson Blvd. North, Suite 105
Lake Elmo, MN 55042
(651) 288-8550 • Fax: (651) 288-8551
www.foth.com

June 30, 2014

TO: John Harrenstein, City Administrator
Brad Swanson, Director of Public Works

FR: Susan Young (Foth)
Dan Krivit (Foth)

RE: City of North Mankato's Purchase of Solid Waste and Recycling Carts:
Summary Results of Request for Price Quotes and Recommendations

Executive Summary

The City of North Mankato released a request for price quotes (RFPQ) for residential solid waste and recycling roll-out carts on May 19, 2014. The City used the RFPQ, including the North Mankato Cart Specifications, to solicit competitive price quotes from various cart manufacturers. Five cart manufacturing companies responded with very competitive pricing. Foth reviewed the responses, prices and other information to thoroughly evaluate the responses and determine the most suitable cart manufacturer and cart model for North Mankato's needs and budget. The City staff / consultant team recommends that City Council authorize a purchase of carts from Otto Environmental Services based on the RFPQ, the quote submitted by Otto, and the calculated total base capital cost estimate of \$352,896.00.

Background

On March 17, 2014, the City Council authorized the execution of a collection services Contract between the City of North Mankato ("City") and West Central Services ("Contractor"). The collection Contract is for city-wide residential solid waste, recycling, and bulky waste and yard waste collection and will begin January 1, 2015.

The new collection Contract requires that the City purchase and own the new recycling and solid waste carts. The Contractor is responsible for purchasing its own yard waste carts. The Contract requires the Contractor to be fully responsible for assembly, distribution, maintenance, warranty claims, and other inventory management of the City's carts. The Contractor will arrange for solid waste and recycling cart distribution and roll-out to all eligible City residents. The Contractor is also responsible for proper cart care during collection operations as supervised and monitored by City staff in accordance with Contract standards.

*The information contained in this memorandum is considered privileged and confidential
and is intended only for the use of recipients and Foth.*

Discussion of Results

The following five companies submitted price quotes in response to the City's RFPQ:

- ◆ Cascade Engineering, Inc.
- ◆ Otto Environmental Systems, LLC
- ◆ Rehrig Pacific Company
- ◆ Schaefer Systems International, Inc. (SSI)
- ◆ Toter, LLC.

City staff and Foth calculated total capital costs of all responses based on the unit price quotes and estimated number of carts (approximately 8,400) determined by the City staff. Total capital costs include:

- ◆ Cart purchase in three sizes (35-gallon, 65-gallon, and 95-gallon).
- ◆ Cart counts as estimated by the City based on City billing for garbage and recycling service.
- ◆ Transportation / delivery of the carts from the manufacturer to North Mankato.
- ◆ Labeling of the carts in accordance with the City's specifications.

Several manufacturers provided an alternate cart size to the small (35 gallon) container specified in the RFPQ. The alternate proposed was a 48 gallon container. Considering the price and size differences and the experiences of other cities, the 48 gallon cart is not recommended.

The total capital costs of the carts quoted ranged from a low of \$352,896.00 to a high of \$447,362.00. The City also requested optional discounts for early payment. Four of the five proposers offered an early discount; however, this discount is not included in the prices quoted in this report, subject to direction by the City.

Several color combinations of carts and lids are offered by the manufacturer. Otto charges \$1.44 per cart body for colors other than black. Because every house has carts, many cities use the trash and recycling carts in their city's branding efforts and use colors that reflect the city's chosen colors. City staff recommends that the cart color selected be gray. It is recommended that at least the lids of the trash and recycling containers be of a different color for customer clarity on which container is which.

The City requested a price for an in-old label (IML) that would permanently imbed the "recycling rules" in the lids of the recycling carts. This is a \$1.38 per cart "up-charge," for a 4-color label. This label is valuable to remind residents, every time they use the cart, what materials are recyclable, and is a strongly recommended component of the recycling cart purchase. IMLs are not needed in the trash carts.

The City staff/consultant team evaluated the quality of the carts proposed by each manufacturer. Durability was analyzed based on the net resin weight and wall thickness of each cart model.

References of other municipal customers were also contacted to assess cart field performance in cold climates, warranty service and other customer service issues. Reference sales literature was also reviewed as a secondary source.

Otto was determined by the City staff / consultant team to have the most suitable carts and services based on North Mankato's needs. The Otto capital cost was the lowest. Otto municipal customer references provided strong recommendations for this cart manufacturer.

Recommendations

The City staff / consultant team recommends that City Council authorize a purchase of carts from Otto Environmental Systems, Inc. This recommendation is based on the RFPQ cart specifications packet, Otto's price quote in response, the selection of gray carts and the calculated total capital cost estimate of \$364,992.

Trash + Recycling Cart Purchase

Total Capital Cost Estimate for Purchase of Trash & Recycling Roll-out Carts

(As prepared from vendor price quotes)

	<u>Cascade</u>	<u>Otto</u>	<u>Rehrig</u>	<u>Schaefer</u>	<u>Toter</u>
Trash Carts (estimate = 3338)	\$ 133,461.00	\$ 117,398.00	\$ 130,714.00	\$ 136,951.00	\$ 145,626.00
Recycling Carts (estimate = 5,062)	\$ 227,084.00	\$ 200,982.00	\$ 225,549.00	\$ 223,720.00	\$ 252,943.00
IML, RFID, Hot Mold	\$ 6,834.00	\$ 9,010.00	\$ 6,834.00	\$ 11,868.00	\$ 20,449.00
Delivery	\$ 14,300.00	\$ 25,506.00	\$ 16,350.00	\$ 39,000.00	\$ 27,359.00
Miscellaneous Charges					\$ 985.00
TOTAL CAPITAL COST ESTIMATE	\$ 381,679.00	\$ 352,896.00	\$ 379,447.00	\$ 411,539.00	\$ 447,362.00
Cost per cart	\$ 45.44	\$ 42.01	\$ 45.17	\$ 48.99	\$ 53.26

<u>Optional "Early Payment Discount"</u>					
Amount of discount (if any)	\$ 3,816.79	\$ 3,528.96	\$ 3,794.47	\$ 4,115.39	n.a
Net capital cost estimate	\$ 377,862.21	\$ 349,367.04	\$ 375,652.53	\$ 407,423.61	\$ 447,362.00
Cost per cart (\$/cart)	\$ 44.98	\$ 41.59	\$ 44.72	\$ 48.50	\$ 53.26

(Note: Estimated used for total number of carts = 8,400)

Prepared by Foth

C:\Users\nancy\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\NLKGWRHP\COPY of North Mankato cart prices - Summary 6-30-14

Summary

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: 10D	Department: Finance	Council Meeting Date:07/07/14
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TITLE OF ISSUE: Property and Casualty Insurance Renewal and Workers' Compensation Renewal

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is property/casualty and workers' compensation insurance premium historical and current data. Jay Weir, Weir Insurance Agency will present information on our current insurance renewal.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve renewal of property/casualty and workers' compensation insurance with the League of Minnesota Cities Insurance Trust.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Norland
	_____	_____	Spears
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) <u>Memorandum, historical and current renewal of insurance premium data.</u>				

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____



Memorandum

To: Honorable Mayor and City Council
From: Clara Thorne, Finance Director
Subject: Property/Casualty and Workers' Compensation Insurance Renewal
Date: July 3, 2014
Cc:

Jay Weir from the Weir Agency will be at the July 7, 2014 Council meeting to present the City's property/casualty and workers' compensation renewals.

Property/casualty and workers' compensation insurance premiums for 2014/2015 total \$282,972 compared to the prior period's \$262,478. The workers' compensation experience modification, which decreased from 0.91 to 0.87 in 2013, remained at 0.87 in 2014. Workers' compensation deposit premiums for 2013 and 2014 are \$105,087 and \$116,008, respectively. Property/Casualty premiums for 2013 and 2014 are \$157,391 and \$166,964, respectively.

Attached are schedules showing our premium history for workers' compensation and property/casualty insurance and a packet for the 2014/2015 property-casualty and workers' compensation insurance renewal.

We recommend approval of the renewal of the property/casualty and workers' compensation insurance with the League of Minnesota Cities Insurance Trust.

CITY OF NORTH MANKATO
PROPERTY/CASUALTY INSURANCE COMPARISONS
2009 - 2014

	<u>2009/2010</u>	<u>2010/2011</u>	<u>2011/2012</u>	<u>2012/2013</u>	<u>2013/2014</u>	<u>2014/2015</u>
Premium	<u>\$135,209</u>	<u>\$141,175</u>	<u>\$143,611</u>	<u>\$140,210</u>	<u>\$157,391</u>	<u>\$166,964</u>
Dividend	<u>\$31,380</u>	<u>\$33,937</u>	<u>\$40,053</u>	<u>\$56,762</u>	<u>\$34,859</u>	
Net Premium	<u><u>\$103,829</u></u>	<u><u>\$107,238</u></u>	<u><u>\$103,558</u></u>	<u><u>\$83,448</u></u>	<u><u>\$122,532</u></u>	<u><u>\$166,964</u></u>

CITY OF NORTH MANKATO
WORKERS' COMPENSATION INSURANCE COMPARISONS

	<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Deposit Premium (Net)	\$109,964	\$112,601	\$99,691	\$110,720	\$105,087	\$116,008
Retro Adjustments					(\$4,327)	
Dividend				(\$17,826)	(\$15,009)	
Final Adjusted Premium	<u>\$109,964</u>	<u>\$112,601</u>	<u>\$99,691</u>	<u>\$92,894</u>	<u>\$85,751</u>	<u>\$116,008</u>
Experience Modification	0.87	0.94	0.86	0.91	0.87	0.87

James R. Weir
Insurance Agency, Inc.

INSURANCE COVERAGES FOR:

**City of North Mankato
1001 Belgrade Avenue
North Mankato, MN 56003**

POLICY TERM:

**May 1, 2014 to May 1, 2015 Property-Casualty
July 1, 2014 to July 1, 2015 Workers Comp.**

PRESENTED BY:

**Jay P. Weir
James R. Weir Insurance Agency, Inc.
208 North Broad Street
Mankato, MN 56001**



208 North Broad Street • P.O. Box 1146 • Mankato, MN 56002
507-387-3433 • Fax 507-387-7052
www.weirinsurance.com



VALUATION

The establishment of adequate amounts of insurance is the responsibility of the insured. However, we are available to suggest methods to help you in determining insurance values. Upon acceptance of this proposal, the insurance amounts represent values selected by you. These values usually change over time. Please review them carefully. There could be a claim settlement deficiency, even in the case of a small loss, if insurance values are not adequate.

WHO IS AN INSURED

The full "Named Insured" on your policies will read:

City of North Mankato & Port Authority

Additional Interests insured are:

Housing and Development Authority

PROPERTY

Municipal Building – 1001 Belgrade Avenue

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$1,902,482	\$5,000
Contents	\$ 806,628	\$5,000
Extra Expense	Actual	

Street Department – Sherman & Webster

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Property In Open	\$ 117,864	\$5,000

Street Department – Sherman & Webster

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$1,058,376	\$5,000
Contents	\$ 177,130	\$5,000

Cold Storage Shed – Sherman & Webster

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 203,883	\$5,000
Contents	\$ 187,139	\$5,000

Salt Storage Shed – Sherman & Webster

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 37,661	\$5,000

Steel Storage Building – 1139 Center Street

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 51,295	\$5,000

Comfort Station – Bluff Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 58,438	\$5,000

Gazebo – Bluff Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 13,636	\$5,000

Gazebo – Spring Lake Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 13,636	\$5,000

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Press Box – Caswell Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 41,556	\$5,000

2 Gazebos – Caswell Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 33,763	\$5,000

Comfort Station – Riverview Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 103,240	\$5,000

Bath House & Swimming Facility – Spring Lake Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 876,569	\$5,000
Contents	\$ 33,555	\$5,000

Hockey Building – Spring Lake Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 44,153	\$5,000
Contents	\$ 3,486	\$5,000

Pump House – Spring Lake Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 3,896	\$5,000
Contents	\$ 36,344	\$5,000

Park Shelter – Spring Lake Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 36,362	\$5,000

Park Shelter – Spring Lake Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 18,179	\$5,000

Park Shelter – Spring Lake Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 19,479	\$5,000

Park Shelter – Spring Lake Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 18,179	\$5,000

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Park Shelter – Spring Lake Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 18,179	\$5,000

Park Shelter – Wheeler Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 125,965	\$5,000

Park Shelter – Wheeler Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 14,284	\$5,000

Band Shell – Wheeler Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 32,063	\$5,000

Water Plant #1 – 903 Belgrade Avenue

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 792,159	\$5,000
Contents	\$ 342,009	\$5,000

Water Tower – Tower Boulevard

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$1,787,702	\$5,000

Water Tower – Carlson Drive

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 973,966	\$5,000

Pumphouse – 935 South Avenue

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 9,739	\$5,000
Contents	\$ 8,389	\$5,000

Water Plant #2 – 1885 Howard Drive

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$3,778,988	\$5,000
Contents	\$ 509,787	\$5,000

850 KVV Generator – 1885 Howard Drive

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 175,314	\$5,000

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Storage Tank – 1885 Howard Drive

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$1,155,773	\$5,000

Storage Tank – 903 Belgrade Ave.

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 857,090	\$5,000

Water Reservoir – Bellview Heights

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 292,190	\$5,000

Water Reservoir – Bellview Heights

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 136,356	\$5,000

Well House/Equipment Building – Caswell Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 344,135	\$5,000
Contents	\$ 70,983	\$5,000

Lift Station #1 – River Crossing

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$1,279,142	\$5,000
Contents	\$ 58,078	\$5,000

Lift Station #3 – Langness Heights

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 38,959	\$5,000

Lift Station #4 – Oak Forest

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 38,959	\$5,000

Lift Station #6 – North Ridge

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 77,918	\$5,000

Lift Station #7 – Howard Drive

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 77,918	\$5,000

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Lift Station #8 – Forest Heights Park & Edgewood Addn.

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 97,397	\$5,000

Maintenance Facility – 1139 Center Street

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 624,637	\$5,000
Contents	\$ 248,442	\$5,000

Police Annex – 1001 Belgrade Avenue

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$1,668,728	\$5,000
Contents	\$ 806,628	\$5,000

Fire Department – 1825 Howard Drive

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$1,931,050	\$5,000
Contents	\$ 742,098	\$5,000

Park Restroom – 701 Webster Avenue

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 110,383	\$5,000

Public Library – 1001 Belgrade Avenue

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$1,632,000	\$5,000
Contents	\$ 793,723	\$5,000

Restroom, Press Box, and Concession Stand – Caswell Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 192,020	\$5,000

Recycling Center – 600 Webster

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$1,749,491	\$5,000
Contents	\$ 248,384	\$5,000

Public Works – 2005 Carlson Drive

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 812,265	\$5,000
Contents	\$ 124,192	\$5,000

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Sewer Lift Station – Aspen Lane

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 223,625	\$5,000

Lift Station – Reserve Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 298,166	\$5,000

Shelter – Reserve Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 62,118	\$5,000

Storage Shed – Caswell Park

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 102,000	\$5,000

Sanitary Lift Station - Parks Edge Subdivision

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Building	\$ 127,500	\$5,000

Citywide – Sirens

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Property In Open	\$ 266,603	\$5,000

Citywide – Sculptures

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Property In Open	\$ 118,218	\$5,000

Caswell Soccer Fields - Lighting

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Property In Open	\$ 111,344	\$5,000

Sculpture

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Property In Open	\$ 13,209	\$5,000

Caswell Softball Fields – Lighting, Scoreboard, Fences

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Property In Open	\$1,020,000	\$5,000

Caswell Softball Fields – Concession Stand

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Property In Open	\$ 250,000	\$5,000

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COVERAGE:

Protection for loss from direct physical damage to the described property by causes of loss insured, subject to policy terms.

KEY CONDITIONS:

Causes of Loss Insured: Special
Valuation: 100% Coinsurance

PROPERTY EXTENSIONS:

Terrorist Activity – Annual Aggregate Limit	\$5,000,000 annual aggregate
Asbestos, Clean up, Abatement and Removal	\$250,000 per location
Loss of Revenue, Extra Expense, and Expediting Expense	\$5,000,000 per location
Debris Removal	
(Direct Physical Damage to Covered Property)	25% of the estimated replacement Cost of the Covered Property
(No Direct Physical Damage to Covered Property)	\$50,000 per occurrence
Leasehold Interest	\$500,000 per location
Pollutant Cleanup and Removal	\$250,000 per location
Errors	\$500,000 per occurrence
Rental Reimbursement	\$25,000 annual aggregate
Arson Reward	\$5,000 per fire loss
Accounts Receivable	\$500,000 per location
Valuable Paper & Records	\$500,000 per location
Extraordinary Expense	\$250,000 annual aggregate
Utility Services	\$100,000 per occurrence
Water and Supplemental Flood Coverage	\$500,000 per occurrence
	\$500,000 annual aggregate

BOND

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Faithful Performance Coverage	\$200,000	\$5,000

CRIME

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	<u>DEDUCTIBLE</u>
Theft, Disappearance and Destruction		
Sec. 1 - Inside the Premises	\$250,000	\$5,000
Sec. 2 - Outside the Premises	\$250,000	\$5,000

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INLAND MARINE

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>
Scheduled Equipment over \$25,000	\$2,258,286
Unscheduled Equipment - \$25,000 and less	\$ 610,795
Deductible	\$ 5,000

BOILER/EQUIPMENT BREAKDOWN COVERAGE

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>
Total	\$33,267,195
Per Any 'One Accident'	\$ 5,000,000
Combined Property Damage, Loss of Income, Extra Expense, and Newly Acquired Locations	
Service Interruption	\$ 100,000
Perishable Goods	\$ 100,000
Data Restoration	\$ 100,000
Demolition and Increase Cost of Construction	\$ 100,000
Pollutants	\$ 100,000
Expediting Expenses	\$ 100,000
CFC Refrigerants	\$ 100,000
Ice Rink Buried Piping	\$ 50,000
Deductible	\$ 5,000

OPEN MEETING LAW DEFENSE COST COVERAGE

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>
Defense Costs Per Lawsuit Per Official	\$50,000
Agreement Term Aggregate Per Official	\$50,000
Deductible	\$ 5,000
*Claims-Made Policy	

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COMMERCIAL GENERAL LIABILITY

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>
Each Occurrence	\$1,500,000
Products and Completed Operations Annual Aggregate	\$2,000,000
Failure to Supply Annual Aggregate	\$2,000,000
EMF Annual Aggregate	\$2,000,000
Mold Claim Limit	\$2,000,000
Fire Damage Limit	\$ 50,000
Medical Expense Occurrence	\$ 1,000
Medical Expense Aggregate	\$ 10,000
Limited Pollution Liability Occurrence	\$1,500,000
Limited Pollution Liability Aggregate	\$2,000,000
Outside Organization Claim Limit	\$ 100,000
Land Use, Development or Franchise Litigation	\$1,000,000
Municipal Liability Deductible	\$ 5,000

The City of North Mankato does not waive the statutory tort limits.

Claims-Made Coverage

Retroactive Dates:

Municipal Liability	July 1, 1987
Limited Pollution Liability Claim	May 1, 1989

COVERAGE:

The insurance company agrees to pay on the behalf of the Insured all sums which the Insured shall become legally obligated to pay as damages, including the cost of defense, because of bodily injury, personal injury, or damage to property of others caused by an occurrence covered under the policy.

PREMIUM BASIS:

<u>DESCRIPTION</u>	<u>BASIS</u>
Operating Expenditures	\$15,890,184
Land Use	\$ 5,628
Sewer Backup	\$ 4,864
Employment	59
Police Department	13

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Please read the policy carefully.

COMMERCIAL AUTO

<i>COVERAGE</i>	<i>LIMIT</i>	<i>PER</i>
Liability	\$ 1,500,000	Each Accident
Personal Injury Protection	Statutory	
Uninsured Motorist	\$ 200,000	Each Accident
Underinsured Motorist	\$ 200,000	Each Accident
Physical Damage	Actual Cash Value	
Hired and Non-Owned Auto	Included	
Deductible	\$ 5,000	Each Accident

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VEHICLE SCHEDULE:

<i>YEAR</i>	<i>MAKE</i>	<i>MODEL</i>	<i>VEHICLE I.D.</i>
1993	Ford	LT9000	0679 UNIT #906 SEWER JETTER
1978	Ford	Oil Distr	9144 UNIT #130
1993	Ford	1/2 Ton	4673 UNIT #201
1985	Ford	F-800	6530 UNIT #226
1990	Chevy	Crew Cab	1180 UNIT #124
1972	Ford	C750	6342 UNIT #129
1993	Ford	1/2 Ton	4672 UNIT #107
1984	GMC	Tandem	5137 UNIT #190
1988	Ford	1 T	5453 UNIT # 126
1993	GMC	1 T	1024 UNIT #223
1989	GMC	Sierra	0307 UNIT #218
1982	Hendrickson	Fire	5895 UNIT #463
1978	Chevy	Rescue &	2503 UNIT #719
1991	Chevy	Equipment	4900 UNIT #484
1925	REO	Fire Truck	406 UNIT #441
1982	FWD	Snowplow	1230 UNIT #117
1976	Wenger	Bandshell	0340 UNIT #240
1996	Chevy	Pickup	5440 UNIT #214
1996	Chevy	Pickup	4495 UNIT #306
1997	Ford	Tandem	7566 UNIT #191
1984	FWD	RO44	1161 UNIT #158
1984	FWD	RO44	1165 UNIT #156
1997	Dodge	Intrepid	6539 UNIT #3
1997	Pierce	Fire Truck	0291 UNIT #445
1997	Ford	F-150	7606 UNIT #203
1997	Ford	F250	9623 UNIT #104
1998	Chev.	3/4-ton	6925 UNIT #601
1998	Ford	LT8511	0933 UNIT #196
1998	Ford	L8511	0229 UNIT #150
1998	Ford	LT8511	0650 UNIT #195
1997	DODGE	Ram 1/2Ton	6308 UNIT #308
1998	GMC	Sierra	7454 UNIT #204
1998	Chev.	Truck	0538 UNIT #125
1999	Sterling	L8511	8649 UNIT #119
1999	Sterling	LT8511	8650 UNIT #198
1999	Ford	Explorer	5798 UNIT #718
1999	GMC	Truck	7777 UNIT #127
1999	Haulmark	Cargo	4682 UNIT #908
1993	Intern'l	IC105	3600 UNIT #1
1999	Maurer	Utility	2776 UNIT #362
1997	Gulfstream	Emerg-FEMA	3662 - UNIT #280
2001	Ford	Taurus SE	4376 UNIT#702
2001	Ford	F-250	0359 UNIT #301
1979	Generator	Trlr	1101 UNIT #909
1982	Homemade	Trlr	3455 UNIT #486

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2002	Ford	F350	3353 UNIT #304
2002	Towmaster	T-40 Tlr	3094 UNIT #24
2003	Ford	F250	2794 UNIT #303
1992	TSI - Job	Trailer	8617 UNIT #510
2003	Work Horse	WP31852	1009 UNIT #485
2004	Chevy	1/2 Ton	7080 UNIT #200
1983	Barricade	Trailer	836Z UNIT #278
1989	Felling	Trailer	2256 UNIT #20
1994	Felling	Trailer	2742 UNIT #26
2004	Chevy	1/2 Ton	7108 UNIT #100
1976	Balko	Trailer	1154 UNIT #260
2000	Morbark	Chipper	3035 UNIT #271
2001	Aluma	Trailer	3495 UNIT #273
2001	Aluma	Trailer	2871 UNIT #274
2004	Chevy	Silverado	1GCHK29U74E3855998 UNIT #307
2004	Decontamin	Trailer	7577 UNIT #487
2004	Int'l	Dump Truck	2299 UNIT #192
2006	Int'l	Truck	8608 UNIT #120
2006	Ford	Explorer	4712 UNIT #701
2007	Ford	500	8382 UNIT #5
2007	Int'l	Dump Truck	1900 UNIT #193
1998	Chevy	Bucket Truck	7222 UNIT #228
2006	Ford	F150	1FTRX14W36FB46759 UNIT #500
2006	Int'l	Fire Truck	7498 UNIT #446
2006	Chevy	Grass Truck	1509 UNIT #482
2007	Dodge	Dakota	2015 UNIT #504
2006	Dodge	Dakota	9965 UNIT #202
2006	Dodge	Dakota	9966 UNIT #305
2007	Ford	500	3500 UNIT #703
2007	Dodge	2500 Quad	7491 UNIT #502
2007	GMC	Truck	6457 UNIT #483
2007	Dodge	BR3500	3752 UNIT #224
2008	Ford	Crown Vict	3227 UNIT #715
2008	Ford	Crown	6111 UNIT #714
2008	Ford	Expedition	4995 UNIT #717
1979	Kaly	Trailer	8210 UNIT #277
1978	Kaly	Trailer	9310 UNIT #276
2007	Trailer	Refurbished	0252 UNIT #25
2010	Ford	Crown	2FABP7BV4AX129924 #600
2012	Int'l	7400	1HTWDAAR8CJ460977 #151
2011	Ford	Crown Vic	2FABP7BV7BX148999 #711
2011	Ford	Crown Vic	2FABP7BV8BX149000 #712
2000	Ford	CB DRW	1FDWF37S2YED58356 #123
1999	Ford	F350	1FDWF37S5XEC75910 #122
2005	Ford	F350	1FDWF37525EA96750 #128
2013	GMC	Sierra	1GTR2TE76DZ363980 #504

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WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY

<u>DESCRIPTION</u>	<u>LIMIT OF INSURANCE</u>	
Workers' Compensation	Per State Statute	
Employer's Liability	\$1,500,000	Bodily Injury By Accident-Each Accident
	\$1,500,000	Bodily Injury By Disease-Each Employee

COVERAGE:

WORKERS' COMPENSATION

Provides protection for loss caused by a statutory requirement to pay such compensation and other benefits as may be required by the Workers' Compensation and Occupational Disease Laws of a state except those in which private insurers are not permitted to provide the insurance.

EMPLOYER'S LIABILITY

The insurance company agrees to pay on behalf of the Insured such sums as may be imposed by the courts under common law (as distinguished from Workers' Compensation Statutory Law) because of liability for bodily injury by accident or disease, including resulting death, sustained by any employee arising out of and in the course of employment.

Employment States: Minnesota

Premium Basis:

<u>Classification</u>	<u>Code</u>	<u>Rate</u>	<u>Payroll</u>
Street Construction	5506	8.96	\$527,416
Waterworks	7520	4.56	\$242,967
Radio or Television Broadcasting	7610	.51	\$105,043
Firefighters (Volunteer)	7708	173.91	13,394 (population)
Police	7721	3.54	\$900,681
Police Reserves	7722	2.42	\$ 32,733
City Shop & Yard	8227	4.52	\$158,242
Clerical	8810	.73	\$515,926
Building Maintenance	9015	5.44	\$ 39,429
Parks	9102	4.12	\$270,745
Garbage or Refuse Collection	9403	8.07	\$ 47,714
Municipal Employees	9410	.76	\$269,324
Elected Officials	9411	.35	\$ 31,800
Bookmobile Drivers	9410	.76	\$ 30,738
Library – Professional & Clerical	8810	.73	\$235,187
Crossing Guards	9101	4.49	\$ 12,957
Experience Mod	2014 - .87	2013 - .87	

PREMIUM SUMMARY

<u>COVERAGE</u>	<u>2014-2015</u>	<u>2013-2014</u>
Property	\$ 56,130	\$ 56,460
Commercial General Liability	\$ 68,558	\$ 63,039
Crime	Included	Included
Commercial Auto	\$ 25,846	\$ 23,135
Inland Marine	\$ 10,947	\$ 10,483
Boiler	\$ 4,606	\$ 4,612
Open Meeting Law	Included	Included
Bonds	\$ 877	\$ 832
Workers' Compensation	\$116,008	\$105,087
TOTAL	\$282,972	\$263,648

COVERAGE DIFFERENCES

	<u>2014-2015</u>	<u>2013-2014</u>
<u>Property & Equipment Breakdown</u>	\$33,267,195	\$33,309,551
<u>Mobile Property</u> - Scheduled Property (Over 25,000)	\$ 2,258,286	\$ 2,133,452
Unscheduled Property (25,000 & Less)	\$ 610,795	\$ 600,585
<u>Auto</u>	93 vehicles	97 vehicles
<u>Municipal Liability</u>		
Operating Expenditures/Territory 2/Population 0-2500	\$15,890,184	\$18,916,378
Land Use	\$ 5,628	\$ 5,599
Sewer Backup	\$ 4,864	\$ 4,816
Employment	59	63
Police Department	13	12

<u>2014-2015 Workers Compensation</u>	<u>Code</u>	<u>All Cities Rates</u>	<u>Payroll</u>
City Only Experience Mod - .87			
Street Construction	5506	8.96	\$527,416
Waterworks	7520	4.56	\$242,967
Radio or Television Broadcasting	7610	.51	\$105,043
Firefighters (Volunteer)	7708	173.91	13,394 (population)
Police	7721	3.54	\$900,681
Police Reserves	7722	2.42	\$ 32,733
City Shop & Yard	8227	4.52	\$158,242
Clerical	8810	.73	\$515,926
Building Maintenance	9015	5.44	\$ 39,429
Parks	9102	4.12	\$270,745
Garbage or Refuse Collection	9403	8.07	\$ 47,714
Municipal Employees	9410	.76	\$269,324
Elected Officials	9411	.35	\$ 31,800
Bookmobile Drivers	9410	.76	\$ 30,738
Library – Professional & Clerical	8810	.73	\$235,187
Crossing Guards	9101	4.49	\$ 12,957
<u>2013-2014 Workers Compensation</u>	<u>Code</u>	<u>All Cities Rates</u>	<u>Payroll</u>
City Only Experience Mod - .87			
Street Construction	5506	8.14	\$491,547
Waterworks	7520	4.15	\$280,197
Radio or Television Broadcasting	7610	.47	\$127,794
Firefighters (Volunteer)	7708	153.91	13,394 (population)
Police	7721	3.22	\$927,660
Police Reserves	7722	2.20	\$ 10,800
City Shop & Yard	8227	4.11	\$153,118
Clerical	8810	.67	\$862,948
Building Maintenance	9015	4.94	\$ 46,110
Parks	9102	3.75	\$283,629
Garbage or Refuse Collection	9403	7.34	\$ 45,132
Municipal Employees	9410	.69	\$287,661
Elected Officials	9411	.32	\$ 31,800

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: 10F	Department: Finance	Council Meeting Date:07/07/14
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TITLE OF ISSUE: Consider Accepting the 2013 Comprehensive Annual Financial Report (CAFR)

BACKGROUND AND SUPPLEMENTAL INFORMATION: Mr. Meyers, of Abdo, Eick & Meyers, will present the Comprehensive Annual Financial Report for the fiscal year ended December 31, 2013. The management letter and CAFR were distributed to you on Wednesday, July 3. Please bring them to the meeting.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Accept Report and Place it on File.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
_____	_____	_____	Norland
_____	_____	_____	Spears
_____	_____	_____	Freyberg
_____	_____	_____	Steiner
_____	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (specify) 2013 CAFR

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____